



सत्यमेव जयते

F.No. 21-8/2015(CU)

The Registrar

Jawaharlal Nehru University

New Mehrauli Road,

New Delhi - 110 067

विश्वविद्यालय अनुदान आयोग

University Grants Commission

मानव संसाधन विकास मंत्रालय, भारत सरकार

(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफर मार्ग नई दिल्ली - 110 002

Bahadurshah Zafar Marg, New Delhi-110002

Phone : 011-23406308, 011-23406309

BY SPEED POST



ज्ञान-विज्ञान विमुक्तये

March, 2016

22 MAR 2016

Subject : Approval of Revised Budget Estimate for the year 2015-2016 (Non-Plan).

Sir,

This is to inform you that the Revised Budget Estimate 2015-2016 (Non-Plan) has been fixed at Rs.24510.55 lakhs for your university after adjusting the unspent balances available with the University as on 1.4.2015. The details of the Non-Plan Revised Budget Estimate approved by the UGC for the year 2015-2016 are as under:-

(Rupees in lakhs)		
S.NO.	HEAD	R.B.E. APPROVED BY UGC (2015-16)
1.	Salary for Regular Teaching Staff including salary for the month of March paid in April, 2016	8900.97
2.	Salary for Regular Non-Teaching Staff including salary for the month of March paid in April, 2016	8664.55
3.	Other Components for the items namely Leave encashment, LTC, Retirement Benefits, Children Education Allowance and Medical Reimbursement.	3095.50
4.	Regular Pension including Contribution to Pension fund, Contribution to New Pension Scheme.	3735.90
5.	Non-Salary Items including payment of Property tax etc	3500.32
6.	<b>Total Revised Budget Estimates (1+2+3+4+5)</b>	<b>27897.24</b>
7.	Less : Opening Balance as on 1.4.2015	3386.69
8.	<b>UGC Share approved in Revised Budget Estimates 2015-2016 (6-7)</b>	<b>24510.55</b>

NOTE: UGC has not deducted the internal receipts (2015-2016) of the University from the Non-Plan allocation in view of the huge cut in the non-salary allocation. Therefore, if there is any deficit/shortfall in the non-salary allocation, the University may utilize the internal receipts to cover up the shortfall under non-salary expenditure.

- The internal receipts like sale of prospectus, income on conduct of entrance examination, interest earned etc. are part of the non-plan Internal Receipts. Therefore, all these internal receipts should be taken into account under Non-Plan internal receipt and may not be transferred to any other head.
- The vacancies available against sanctioned non-teaching positions can be filled up by the University if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India under intimation to UGC.
- It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under non-salary head. The University may utilize the optimum utilization of their resources on engagement of contractual employees.
- University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary, R.B. & Pension and Non-Salary items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.
- University may fill up the teaching posts as per UGC Regulations on minimum qualification for appointment of teachers and other academic staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 and make serious efforts to fill up the teaching posts at the earliest.

वित्त अधिकारी का कार्यालय  
Office of the Finance Officer  
दस्तावेज नं./Diary No. 890  
दिनांक/Date 29/3/2016

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6. University may follow the reservation policy of SC/ST/OBC/PH of Government of India/UGC in toto in teaching and non-teaching positions as well as reservation in admission as per Central Educational Institutions Act, 2006 (Reservation in Admission) and also in allotment of staff quarters to employees and hostel accommodation to students. The appointment of staff and reservation for admission in respect of PWD may be made as per PWD Act, 1995.
7. University may fill up the backlog vacancies for SC/ST/OBC/PH at the earliest to fulfill the statutory requirement of Govt. of India. The OBC reservation in teaching position is applicable only at the level of Assistant Professor as already communicated by the UGC vide its letter no F.1-4/1994(SCT) dated 24.01.2007.
8. The Ministry of Finance is issuing the instructions from time to time to follow austerity measures to reduce the non-salary expenditure and on other related matters. Therefore, University be advised to make serious efforts to reduce the non-salary expenditure keeping in view of instructions issued by Govt. of India on austerity measures.
9. University may incur the expenditure within the ceiling fixed by UGC under non-salary head otherwise expenditure over and above the ceiling will be deducted from the non-salary head of next financial year.
10. University may obtain the approval of UGC for running the courses through Distance Education; otherwise expenditure on running of these courses would be treated as an unapproved expenditure.
1. University may be advised that the expenditure on salary may be booked only for those posts which exist under non plan and those plan posts which were merged under non plan expenditure with the approval of UGC. The plan posts which were approved under XI Plan first charge / XI Plan / XII Plan Grant may be booked under General Development Grant and salary expenditure on other plan schemes may be booked under the respective scheme of UGC / Govt. of India till the further instructions issued by UGC.
2. University may be advised that no new posts / pay scales should be created or upgraded by the Universities themselves without prior approval of UGC / Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10<sup>th</sup> April, 1998.
3. University may maintain a Register of sanctioned posts (teaching and non-teaching) as already communicated vide UGC letter No.F.19-15 / 2001 (CU) dated 11<sup>th</sup> December, 2001.
4. University must ensure for timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule of preparation of Annual accounts and their submission to audit authorities by Central Universities.
5. The University / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guideline there under from time to time.
6. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
7. The Central Vigilance Commission (CVC) vide its letter No. 011 / VGL / 014 dated 11<sup>th</sup> February, 2011 has circulated the instructions on "Transparency in Tendering System" and No.01-11-CTE-SH-100 dated 17.2.2011 regarding "Mobilization - Advance". Therefore, University may follow that the construction work should be as per General Financial Rules, 2005 and CVC instructions issued from time to time.

Yours faithfully,

(Sushma Rathore)  
Under Secretary

Copy to:-

The Finance Officer  
Maharaja Nehru University  
New Mehrauli Road,  
New Delhi - 110 067

No.21-8/2015 (CU)

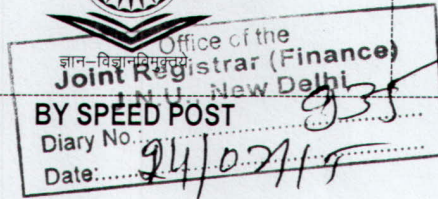
  
(Sushma Rathore)  
Under Secretary

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23237721/ 23232317/23234116/ 23236351



UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002  
विश्वविद्यालय अनुदान आयोग  
बहादुरशाहजफरमार्ग  
नईदिल्ली- 110 002

All communications should be addressed to the Secretary by designation and not by name



February, 2015

20 FEB 2015

F.No. 21-2/2014(CU)

The Registrar  
Jawaharlal Nehru University  
New Mehrauli Road,  
New Delhi – 110 067

**Subject : Approval of Revised Budget Estimate for the year 2014-2015(Non-Plan).**

Sir,

This is to inform you that the Revised Budget Estimate 2014-2015 (Non-Plan) of your University has been fixed at **Rs.20860.21 lakhs** after adjusting the unspent balances available with the University as on 1.4.2014 and advance grant paid during the financial year 2013-2014 for 2014-2015. The details of the Non-Plan Revised Budget Estimate approved by the UGC for the year 2014-2015 are as under:-

S.NO.	HEAD	(Rs.in lakhs) R.B.E. APPROVED BY UGC (2014-15)
1.	Salary for Regular Teaching Staff	6815.90
2.	Salary for Regular Non-Teaching Staff	7372.95
3.	Other Components for the items namely Leave encashment, LTC, Children Education Allowance and Medical Reimbursement.	1705.07
4.	Regular Pension including Retirement Benefits, Contribution to Pension fund, Contribution to New Pension Scheme.	4639.14
5.	Non-Salary Items	2427.17
6.	One time grant for Property Tax	961.67
7.	<b>Total Revised Budget Estimates (1+2+3+4+5+6)</b>	<b>23921.90</b>
8.	<b>Less : Opening Balance as on 1.4.2014</b>	183.65
9.	<b>Less: Advance Grant paid by UGC during the financial year 2013-14 for the year 2014-15</b>	2878.04
10.	<b>UGC Share approved in Revised Budget Estimates 2014-2015 (7-8-9)</b>	<b>20860.21</b>

**NOTE:** UGC has not deducted the internal receipts (2014-2015) of the University from the Non-Plan allocation in view of the huge cut in the non-salary allocation. Therefore, if there is any deficit/shortfall in the non-salary allocation, the University may utilize the internal receipts to cover up the shortfall under non-salary expenditure.

- 2 (A) 1. The internal receipts like sale of prospectus, income on conduct of entrance examination and interest earned etc. are part of the non-plan Internal Receipts. Therefore, all these internal receipts should be taken into account under Non-Plan internal receipt and may not be transferred to any other head.
2. The vacancies available against sanctioned non-teaching positions can be filled up by the University under intimation to UGC if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
3. It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under non-salary head. The University may make optimum utilization of its resources on engagement of contractual employees.
4. University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary, R.B. & Pension and Non-Salary items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.
5. University may fill up the teaching posts as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 and make serious efforts to fill up the teaching posts at the earliest.

पिंत अधिकारी का कार्यालय

Office of the Finance Officer

दिल्ली नं. 5555/15/FO

दिनांक/Date: 23/2/2015



BY SPEED POST

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23237721/ 23232317/23234116/ 23236351



UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली - 110 002

All communications should be addressed to the Secretary by designation and not by name

F.No. 21-8/2013(CU)

October, 2013

The Registrar  
Jawaharlal Nehru University  
New Mehrauli Road,  
New Delhi - 110 067

**Subject :** Approval of Budget Estimates for the year 2013-2014 (Non-Plan).

Sir,

This is to inform you that on the basis of the discussion in the BE 2013-14 meeting held on 9<sup>th</sup> to 11<sup>th</sup> September, 2013 in UGC office with University Representatives (Registrar & Finance Officer), the Budget Estimates 2013-2014 (Non-Plan) has been fixed at Rs. 15889.90 lakhs for your university after adjusting the unspent balances available with the University as on 01.04.2013 and advance grant paid by the UGC during the financial year 2012-2013 for the year 2013-2014. The details of the Non-Plan Budget Estimates for the year 2013-2014 are as under:-

(Rs. in lakhs)

S.No.	HEAD	B.E. APPROVED BY UGC (2013-14)
1.	Faculty Salary Expenditure for the year 2013-14	5862.40
2.	Non-Faculty Salary Expenditure for the year 2013-14	6637.60
3.	Pension for the year 2013-14	2450.00
4.	Other Components for the items namely Leave encashment, LTC, Retirement benefits, Children Education Allowance, Contribution to Pension fund, Contribution to New Pension Scheme and Medical Reimbursement	3320.00
5.	Non-Salary Items for the year 2013-14	2427.17
6.	<b>Total Expenditure for the year 2013-2014 (1+2+3+4+5)</b>	<b>20697.17</b>
7.	<b>Less : Opening Balance as on 1.4.2013</b>	<b>484.42</b>
8.	<b>Less: Advance Grant paid by UGC during the financial year 2012-13 for the year 2013-14</b>	<b>4322.85</b>
9.	<b>UGC Share recommended in B.E. 2013-2014 (6-7-8)</b>	<b>15889.90</b>

It is also to inform you that for this year, UGC has not deducted the internal receipts of the University from the Non-Plan allocation in view of the less allocation made under non-salary component to enable the University to meet the deficit towards non-salary expenditure, if any.

The University may also take an appropriate action on the following observations:-

1. The internal receipts like sale of prospectus, income on conduct of entrance examination, interest earned etc. are part of the non-plan Internal Receipts. Therefore, all these internal receipts should be taken into account under Non-Plan internal receipt and may not be transferred to any other head.
2. The vacancies available against sanctioned non-teaching positions can be filled up by the University if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India under intimation to UGC.
3. It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under non-salary head. The University may utilize the optimum utilization of their resources on engagement of contractual employees.
4. University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary, R.B. & Pension and Non-Salary items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.

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5. University may fill up the teaching posts as per UGC Regulations on minimum qualification for appointment of teachers and other academic staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 and make serious efforts to fill up the teaching posts at the earliest.
6. University may follow the reservation policy of SC/ST/OBC/PH of Government of India/UGC in toto in teaching and non-teaching positions as well as reservation in admission as per Central Educational Institutions Act, 2006 (Reservation in Admission) and also in allotment of staff quarters to employees and hostel accommodation to students.
7. University may fill up the backlog vacancies for SC/ST/OBC/PH at the earliest to fulfill the statutory requirement of Govt. of India. The OBC reservation in teaching position is applicable only at the level of Assistant Professor as already communicated by the UGC vide its letter no F. 1-4/1994 (SCT) dated 24.01.2007.
8. The Ministry of Finance is issuing the instructions from time to time to follow the austerity measures to reduce the non-salary expenditure and on other related matters. Therefore, University be advised to make serious efforts to reduce the non-salary expenditure keeping in view of instructions issued by Govt. of India on austerity measures.
9. University may incur the expenditure within the ceiling fixed by UGC under non-salary head otherwise expenditure over and above the ceiling will be deducted from the non-salary head of next financial year.
10. University may obtain the approval of UGC for running the courses through Distance Education; otherwise expenditure on running of these courses would be treated as an unapproved expenditure.
11. It is advised that the expenditure on salary may be booked only for those posts which exist under non plan and those plan posts which were merged under non plan expenditure with the approval of UGC. The plan posts which were approved under XI Plan first charge / XI Plan / XII Plan/ OBC Grant may be booked under General Development Grant/OBC Grant and salary expenditure on other plan schemes may be booked under the respective scheme of UGC / Govt. of India.
12. It is advised that no new posts/pay scales should be created or upgraded by the Universities themselves without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10<sup>th</sup> April, 1998.
13. University may maintain a Register of sanctioned posts (teaching and non-teaching) as already communicated vide UGC letter No.F.19-15/2001(CU) dated 11<sup>th</sup> December, 2001.
14. University must ensure for timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule of preparation of Annual accounts and their submission to audit authorities by Central Universities.
15. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.

Yours faithfully,

(DR. ARCHANA THAKUR)  
DEPUTY SECRETARY

**Copy to:-**

The Finance Officer  
Jawaharlal Nehru University  
New Mehrauli Road,  
New Delhi – 110 067

F.No.21-2/2013(CU)

(DR. ARCHANA THAKUR)  
DEPUTY SECRETARY

4787  
24/10/13

**NON PLAN GRANT****XIth PLAN PERIOD****DETAILS**

(Rs. in lakhs)

Year	Alloc./ Expend.	Salary	Non-Salary	Pension and Retirement Benefits	One Time Alloc.	Total (3+4+5+6)	Internet Receipts	Opening Balances & Adv. Salary	Net Allocation expenditure	Advance Salary paid	Total Release
1	2	3	4	5	6	7	8	9	10	11	12
2007-08	Alloc.	4990.60	3069.00	1304.00	2112.00	11475.60	450.00	100.26	10925.34	0.00	10925.34
	Expend.	4792.87	3069.15	1303.75	1712.00	10877.77	0.00	0.00	10877.77	0.00	
2008-09	Alloc.	7256.49	3375.90	1724.82	245.00	12602.21	408.79	457.11	11736.31	0.00	11736.31
	Expend.	6602.71	3375.90	1652.82	244.67	11876.10			11876.10		
2009-10	Alloc.	11840.06	1596.30	3214.67	2713.50	19364.53	288.41	726.11	19482.92	0	19482.92
	Expend.	11742.93	1766.42	3180.64	2713.50	19403.49			19403.49		
2010-11	Alloc.	10741.03	1596.30	3200.00	716.13	16253.46	426.19	1093.94	16253.56	985.94	15267.62
	Expend.	10736.97	1918.13	2875.66	716.13	16246.89	321.83		16246.89		
2011-12	Alloc.	10690.21	2146.30	5330.79	270.00	18437.30	781.70	540.86	18764.70	1093.94	17896.44
	Expend	10594.60	2899.45	5000.65	270.00	18764.70			18764.70		
2012-13	Alloc.	11500.00	2427.17	5616.35	580.08	20123.60	1170.50	454.30	21294.10		19669.30
	Expend	11475.89	3597.67	5156.04	580.08	20809.68	0.00	0.00	19639.18		

## SUMMARY (XI PLAN)

Non-Plan

(Rs. in lakhs)

2007-08		2008-09		2009-10		2010-11		2011-12	
Alloc/ Release	Exp.	Alloc/ Release	Exp.	Alloc/ Release	Exp.	Alloc/ Release	Exp.	Alloc/ Release	Exp.
11475.60	10877.77	12602.21	11876.10	19364.53	19403.49	16253.46	16246.89	18764.70	18764.70

## SUMMARY (XII PLAN)

Non-Plan

2012-13	
Alloc/ Release	Exp.
21294.10	20809.68