



Advanced Instrumentation Research Facility (AIRF)

Jawaharlal Nehru University

New Delhi-110067.

Date: 6 January, 2012

Following are the Instructions for all users of AIRF Facility:

- 1) All mails must be sent to directorairf@mail.jnu.ac.in
- 2) If any student wants to work after office hours/ Weekends/ Holidays, permission letter from the supervisor concerned is mandatory and the consent from concerned in charge/ operator of the equipment is required.
- 3) Minor equipment / Laptop / Spare parts of the equipments shall be allowed in & out of the building only after due formalities are completed.
- 4) All the users are requested to drop the requisition forms in the respective cabinet placed at the reception.
- 5) Any complaint / suggestions may be filled up in the feedback form & immediate action is guaranteed.
- 6) JNU users will be given a booking from Monday to Thursday.
- 7) Outside JNU users will get a booking on Friday.
- 8) Student ID is compulsory for entry inside AIRF.

Director