



UGC – ACADEMIC STAFF COLLEGE

Jawaharlal Nehru University

JNU New Campus

New Delhi 110067

Ph: 011-26742532, 26742566

Fax: 26742532

Application Form for Refresher Course

Refresher Course in* _____

Name (Block Letter) Dr/Mr/Ms _____

Photograph

Date of Birth

D		M		Y	
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Category

SC	ST	OBC	General
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Male	Female
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Visually Challenged	Physically Challenged
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Institutional/College/University Address _____ _____ _____ State _____ PIN _____ Telephone (STD code) _____ _____ FAX _____ _____ Website URL _____	Mailing Address: _____ _____ _____ State _____ PIN _____ Telephone (STD code) _____ Mobile _____ email: _____ _____
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Academic Career:

Examination	Subject (s) & Specialisation	% of Marks/Grade	University	Year
Post Graduation				
M. Phil.				
Ph. D.				
PDF [#]				

Research Interest/Post Doctoral Work: _____

* Please see the list of courses offered by the ASC, JNU

Post Doctoral Fellowship

Details of Employment (in chronological order):

Institution	Designation	Period		Nature of Duties
		From	To	

Details of courses attended (RC/OC) Previously

NAME OF COURSE	ASC WHICH CONDUCTED THE COURSE	WHEN THE COURSE WAS HELD

Subjects of your special interests: _____

Details of Publications*: _____

I hereby declare that the entries made in this application form are true to the best of my knowledge and belief. It is also certified that my college is included in the list of the colleges under Section 2(f) 12-B of the UGC Act.

Signature of Applicant
Dated:

 * If you require more space, please attach a separate sheet and mention it.

Certificate from College/University

Certified that Dr/Mr./Ms. _____ has been working in this College/University as lecturer in the pay scale of Rs.8000-13500/10,000-15,200 in (subject) _____ since _____. We shall be happy to sponsor him/her if selected for the course to be conducted by the **Academic Staff College, Jawaharlal Nehru University, New Delhi-110067.**

Also Certified that this College is included in the list of Colleges under Section 2(f) 12-b of the UGC Act.

Signature of Principal/Registrar

Date:

Name

Designation

Address

Office Seal

PROCESSING FEE

Please attach to this form a **non-refundable processing fee of Rs. 200/-** through an account payee bank draft in favour of the **Finance Officer, Jawaharlal Nehru University, New Delhi**, payable at the State Bank of India, JNU, Code No. 1624. On the reverse side of the draft please write the name of the course applied for, your own name and your address. **We regret that cash/cheques/ P.O. etc. are not acceptable.**

DRAFT NO.: _____ DATE: _____

ISSUING BANK & BRANCH: _____

AMOUNT (In words): _____

PLEASE NOTE:

- 1. The last date for receipt of an application form is 60 days before the start of the course. Any application form is valid for 1 ½ years after its receipt. We process only those application forms which are accompanied by the processing fee (photocopies of the draft are not accepted).*
2. PLEASE BRING A RELIEVING ORDER FROM THE APPROPRIATE AUTHORITY AT THE TIME OF JOINING THE COURSE. NO ONE SHALL BE ALLOWED TO SIT IN THE COURSE WITHOUT A RELIEVING ORDER.