



UGC - ACADEMIC STAFF COLLEGE

Jawaharlal Nehru University

JNU New Campus

New Delhi 110067

Ph: 011-26742532, 26742566

Fax: 26742532

Application Form for Academic Administrators' Workshop

Name (Block Letter) Dr/Mr/Ms _____

Photograph

Date of Birth

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Category

SC	ST	OBC	General
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Male	Female
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Visually Challenged	Physically Challenged
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Institutional/College/University Address _____ _____ _____ State _____ PIN _____ Telephone (STD code) _____ FAX _____ Website URL _____	Mailing Address: _____ _____ _____ State _____ PIN _____ Telephone (STD code) _____ Mobile _____ email: _____
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Academic/Professional qualifications:

Examination	Subject (s) & Specialisation	% of Marks/Grade	University	Year
Graduation				
Post Graduation				

Contd. P/2

Details of Employment (in chronological order):

Institution	Designation	Period		Nature of Duties
		From	To	

I hereby declare that the entries made in this application form are true to the best of my knowledge and belief. It is also certified that my college is included in the list of the colleges under Section 2(f) 12-B of the UGC Act.

**Signature of Applicant
Dated:**

Certificate from College/University

Certified that Dr/Mr./Ms. _____ has been working in this College/University as _____ since _____. We shall be happy to sponsor him/her if selected for the course to be conducted by the **Academic Staff College, Jawaharlal Nehru University, New Delhi-110067.**

Also Certified that this College is included in the list of Colleges under Section 2(f) 12-b of the UGC Act.

**Signature of Principal/Registrar
Date:**

Name
Designation
Address

Office Seal

PLEASE NOTE:

1. **University/College Officers upto the level of Section Officer are eligible to apply for the Academic Administrators' Workshop. The applicants will be intimated by way of letter/email about their selection and each participant will be required to pay Registration Fee of Rs. 500/- (Rupees Five Hundred only) on the first day of the Workshop through an account payee bank draft in favour of the Finance Officer, Jawaharlal Nehru University, New Delhi, payable at the State Bank of India, New Campus JNU, Code No. 10441. On the reverse side of the draft, please write the name of the course applied for, your name and address. We regret that cash/cheques/ P.O. etc. are not acceptable.**
2. **The participants will be reimbursed III-AC train fare (including Rajdhani/Shatabadi, etc.) and provided free lodging and boarding at the ASC, JNU as per UGC rules.**
3. **The last date for receipt of an application form is 30 days before the start of the workshop. Any application form is valid for 1 ½ years after its receipt.**
4. **PLEASE BRING A RELIEVING ORDER FROM THE APPROPRIATE AUTHORITY AT THE TIME OF JOINING THE COURSE. NO ONE SHALL BE ALLOWED TO SIT IN THE COURSE WITHOUT A RELIEVING ORDER.**