

# JAWAHARLAL NEHRU UNIVERSITY

## Manual 7

### Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation

[Section 4 (1)(b)(vii)]

S.No.	Name of the Body/Committee /Board	Main functions of the Body/Committee/Board	Constitution of the Body/Committee/Board showing external representation/participation	Whether meetings/ minutes open to public	Frequency of meetings
1.	Court of the University	Court of the University is the Supreme authority. It meets annually to consider Annual Report, Annual accounts, Audit Report and Budget, etc. of the University. It has powers to review the acts of the Executive Council and the Academic Council, save when these authorities have acted in accordance with the powers conferred upon them under the Act, the Statutes and the Ordinances of the University.	The meetings of Court are chaired by the Chancellor of the University. Apart from the Vice-Chancellor, the other member of the Court include Rector(s), members of Executive Council, the Dean of Students, the Chief Proctor, the Finance Officer, the University Librarian, a Senior Warden, all Deans of Schools, all Chairpersons of Centres, one Professor, one Associate Professor and one Assistant Professor from each school/special centre who are members of Academic Council, by rotation in order of seniority. A representative from each recognized Institution nominated by the Vice-Chancellor, ten representative of Parliament (six nominated by Speaker of Lok Sabha and four by Chairman of Rajya Sabha), ten persons representing learned	Meetings/ Minutes are not open to general public.	An annual meeting of the Court shall be held on a date fixed by the Executive Council.

			<p>professions nominated by the Visitor, six persons representing Industry, Labour, Commerce and Agriculture nominated by the Visitor, five persons nominated by the Visitor, two persons nominated by the Chancellor.</p> <p>The Registrar of the University is the Member Secretary of the Court.</p>		
2.	Executive Council	The Executive Council, a Statutory body, is the highest and the Key Executive body of the University. It is in charge of the general management and administration of the University.	<p>The meetings of Executive Council are chaired by the Vice-Chancellor. The other members are the Rector, Dean of Students, five Deans of Schools and four members nominated by the Visitor on the recommendation of the Vice-Chancellor, and three Teachers of the University nominated by the Visitor, three members of the Court of the University nominated by the Visitor and two members of Recognized Institutions nominated by the Visitor.</p> <p>The Registrar of the University is Secretary to the Executive Council.</p>	-----do-----	The Council shall meet as often as may be necessary but not less than four times in a year.
3.	Academic Council	The Academic Council is the main Academic authority of the University. It has powers <i>inter alia</i> to set up departments, Colleges, Institutions of higher learning, or to recognize, to	The meetings of the Academic Council are chaired by the Vice-Chancellor. Other members include Rector(s), the Deans of Schools, the Dean of Students, the Chief Proctor, a Provost by rotation, the University	-----do-----	The Council shall meet as often as necessary but not less than two times in

		<p>promote research, to recognize diplomas and degrees of other Institutions and to establish their equivalence with JNU's diplomas and degrees, to appoint different committees for admission to the University and to make arrangements for instructions and examination of students according to rules prescribed. Some of its recommendations go for approval to the Executive Council.</p>	<p>Librarian, Chairpersons of Centres, one Professor/Senior Fellow and one Associate Professor/Fellow other than those referred to in items (ii), (iv), (v), (vi) and (viii) and one Assistant Professor/Associate Fellow other than those referred to in items (v) and (vi) from each School of Studies, Special Centre, for a sanctioned strength of 30, by rotation in order of seniority within the School/ Special Centre. For every additional strength of 10 faculty members, the School/Special centre will have one additional representation from amongst the Professors/Senior Fellows, Associate Professors/ Fellows and Assistant Professors/ Associate Fellows on rotation basis subject to a ceiling of 9 representatives. The Schools/Special Centres having less than 30 faculty members will have one representative for every 10 faculty members, by rotation from the 3 categories of Professors/Senior Fellows, Associate Professors/Fellows/ Assistant Professors/Associate Fellows, one faculty member from each of the academic committees of recognized Institutions co-opted by Academic Council, such number of experts (not being employees of the</p>		<p>each semester.</p>
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			<p>University or an institution recognized by the University) as there are Schools of Studies to be co-opted by the Academic Council, etc. The representatives of Students are also invited.</p> <p>Registrar is the Secretary to the Academic Council.</p>		
4.	Finance Committee	<p>The Finance Committee is a Statutory Body of the University. It considers the budget and expenditure proposal, all proposals for new additional posts, accounts of the University, the Audit Report and other Financial and Accounting matters. Its recommendations submitted for approval to the Executive Council.</p>	<p>The Meetings of the Finance Committee are chaired by the Vice-Chancellor, other members are three members nominated by the Visitor, three persons who are not employees of the University/Recognized Institutions, nominated by the Executive Council.</p> <p>The Finance Officer is the Secretary of the Finance Committee.</p>	-----do-----	<p>The Committee normally holds its meetings twice a year</p>
5	Boards of Studies/Special Committees	<p>The Boards of Studies/Special Committees:– every School has a Board of Studies, barring Science Schools and Special Centres, which have Special Committees. The powers and functions of Board of Studies include to coordinate the teaching and research work in the Departments and Centres; to appoint committees to organize the teaching and research; to approve courses of study; recommend names of the</p>	<p>The meetings of the Board of Studies are chaired by the Dean of School concerned. The other members include the heads of departments in the School, the Professors of the departments in the School, one Reader and one Lecturer by rotation according to seniority from each department in the School, five members elected by the Academic Council and five members who are not employees of the University or Recognized Institutions nominated by the</p>	-----do-----	<p>Ordinary meetings shall be held in the months of August and November in the Monsoon Semester and in January and April in the Winter Semester.</p>

		<p>Examiners to Academic Council and submit proposals for creation and abolition of teaching posts; to frame general rules for evaluation of sessional work; to approve recommendations of CASR for Award of research degrees, etc.</p> <p>The Special Committees of Science Schools/Special Centres exercise all such powers as have been laid down in the ordinances relating to a Centre, the Board of Studies of the School and the Committee for Advanced Studies and Research (CASR).</p>	<p>Academic Council. The representatives of Students are also invited.</p> <p>Special Committees are chaired by the Dean of Schools or the Chairperson of the Special Centres, as the case may be. Other members are all faculty of School/Special Centre, two teachers of the University nominated by the Vice-Chancellor and 5 persons nominated by Academic Council.</p>		<p>Special meetings may be called by the Dean at his own initiative or at the suggestion of the Vice-Chancellor or on a written request from at least 1/5 of its members.</p>
6.	Committee for Advanced Studies and Research (CASR)	<p>The Committee appoints supervisors/advisors for Ph.D students; recommends Examiners for research degrees; considers reports of the Examiners appointed for the research work submitted by students for research degrees etc.</p>	<p>The Meetings of the Committee for Advanced Studies and Research are chaired by the Dean of the School concerned. The other members include heads of centres/departments in the school, one Professor/Sr. Fellow, one Associate Professor/Fellow and one Assistant Professor/Associate Fellow from amongst the members of the Board of School by rotation in order of seniority.</p>	-----do-----	<p>The meetings of CASR are held as often as required.</p>
7	Deptt./Centre level Committee	<p>The Department/Centre level Committee recommends to the Board names of the Examiners and Moderators, recommend to</p>	<p>The meetings of the Centre level Committee are chaired by the Chairperson of the Centre concerned. The other members</p>	-----do-----	<p>The meetings of the Centre level Committee</p>

		CASR for admission of candidates to research degree and names of Teachers to be appointed as supervisors; to approve the pattern and schedule of sessional evaluation for courses offered by the Centre; to allocate teaching work and frame time-table; to recommend courses of studies to the Board, etc.	include Teachers of the Department, persons appointed to conduct Research in the Department, Honorary Professors if any attached to the Department; two teachers of the University nominated by the Academic Council; two persons nominated by the Board of Studies of the School concerned of the University who are not engaged in the teaching.		held as frequently as necessary.
8	Academic Advisory Committee of Academic Staff College	The Academic Advisory Committee of the College advises on its programmes and the selection of resource persons. All matters relating to the ASC including financial matters are placed before the Committee.	The Committee is chaired by the Vice-Chancellor. Its other members include one Vice-Chancellor from outside and one from within the State; one UGC nominee; two Directors of ASC of which one shall be from outside the State; two eminent Professors; two Heads of Department of University; two principals of affiliated colleges – all members nominated by the Chairman of the Committee. The Registrar and the Finance Officer of the University are special invitees. The Director of the Academic Staff College is the Member-Secretary of the Committee.	-----do-----	The Committee may meet twice in a year.

