

## GUIDELINES FOR VISITING PROFESSORS/VISITING FELLOWS/VISITING SCHOLARS

### **A. Visiting Professors**

1. A Visiting Professor should be an eminent scholar in his/her field. Generally a person who has held or is holding the post of the Professor may be considered for appointment as Visiting Professor.
2. The maximum tenure of appointment of Visiting Professor will be for a period of two years.
3. An Eminent Scholar may also be appointed as Visiting Professor even for less than two months period.
4. A Professor should not be appointed as a Visiting Professor in the same University in which he/she holds a post immediately before his/her superannuation.
5. A superannuated Professor, not belonging to the University, on his appointment as Visiting Professor may be paid an honorarium @ Rs. 50,000/-\*\* p.m. irrespective of the fact whether such appointment is made from within or outside the country. Visiting Professor appointed for less than a month shall be paid on a pro-rata basis.
- \*6. The payment of honorarium to a serving Professor of an Indian University not drawing pay and allowances from his/her parent institution on his/her appointment as Visiting Professor will be determined on the basis of the salary drawn in the parent University plus 10 per cent of the salary drawn. The University would also contribute towards pensionary benefits of CPF/GPF as per usual rules.
7. On appointment as Visiting Professor, it is expected that the parent University would give duty leave without pay to such serving Professors.
8. The University may appoint a person upto the age of 70 years as a Visiting Professor. However, the Vice-Chancellor may consider appointing Visiting Professors beyond the age of 70 years on merit of each case and report the same to the E.C.
9. If a person working abroad on a permanent basis is invited as a Visiting Professor for a period of three months or more, the University may meet the cost of International air travel from its own resources. Visiting Professor appointed from within India may be paid travel expenses in accordance with the rules of the University.
10. Visiting Professors/Fellows/Scholars drawing honorarium as per rates approved by the Executive Council vide resolution No. 6.17 dated 16.10.2003, may not be paid any local conveyance allowance. A Visiting Professor drawing honorarium and wishing to avail of the guest house accommodation shall be charged at official rates subject to a maximum of Rs. 4,000/- p.m.
11. Visiting Professors not drawing any honorarium from the University will continue to be provided guest house accommodation free of charge but food would be paid for by the Visiting Professor.
12. A serving Professor drawing pay and allowances from his/her parent institution on his/her appointment as Visiting Professor at the University may also be paid honorarium at the approved rates by the University.

### **B. Visiting Fellows**

1. A Visiting Fellow should be a scholar of eminence in his/her subject. Superannuated persons upto the age of 70 years also be considered for appointment as Visiting Fellow.
2. Senior Scholars not holding a University Professorship but holding an equivalent status in their parent institution on their appointment as Visiting Fellow will also be paid an honorarium @ Rs. 30,000/-\*\* p.m. or on a pro-rata basis if the appointment is made for less than a month. The minimum tenure of a Visiting Fellow should not be less than a week and the maximum upto one year.

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\*Amended by EC in its meeting held on 10.07.2009

\*\*Amount of honorarium enhanced by EC in its meeting held on 27.03.2012 vide resolution No. 6.6

3. Travel expenses shall be met in accordance with rules of the University.
4. It is expected that the parent institution will grant to the Visiting Fellow academic leave with pay and allowances as usual for the duration of the appointment as Visiting Fellow, if a serving person is appointed as Visiting Fellow.
5. The same person may not be invited as Visiting Fellow more than once in a year in the same University, but the period of three months can be split up as desired by the University within the period of one year.
6. Visiting Fellows drawing honorarium as per rates approved by the Executive Council vide resolution No. 6.17 dated 16.10.2003, may not be paid any local conveyance allowance. The Visiting Fellows wishing to avail of the guest house accommodation shall be charged at official rates subject to a maximum of Rs. 4,000/- p.m. subject to its availability.
7. Visiting Fellows not drawing any honorarium from the University will continue to be provided guest house accommodation free of charge subject to its availability but food would be paid for by the Visiting Fellow.
8. All the Fellows irrespective of their designation invited at the Jawaharlal Nehru Institute of Advanced Study will be paid a fixed stipend of Rs. 25,000/- p.m.
9. All the Visiting Fellows invited at the JNIAS will be provided free accommodation for the tenure of their fellowship.
10. A serving Fellow drawing pay and allowances from his/her parent institution on his/her appointment as Visiting Fellow at the University may also be paid honorarium at the approved rates by the University.

**C. Visiting Scholars**

1. All Scholars not falling in the above two categories shall be designated as Visiting Scholars and their emoluments shall be fixed administratively.
2. Visiting Scholars who had held the ranks of Associate Professors and Assistant Professors (or equivalent) in their parent University/Institution in India during their active service and Visiting Scholars from abroad shall be paid honorarium @ Rs. 25,000/-\*\* p.m. Visiting Scholars appointed for less than a month shall be paid on a pro-rata basis.
3. Visiting Scholars drawing honorarium as per rates approved by the Executive Council vide resolution No. 6.17 dated 16.10.2003, may not be paid any local conveyance allowance. The Visiting Scholars wishing to avail of the guest house accommodation shall be charged at official rates subject to a maximum of Rs. 4,000/- p.m.
4. Visiting Scholars not drawing any honorarium from the University will continue to be provided guest house accommodation free of charge subject to its availability but food would be paid for by the Visiting Scholar.
5. The serving Scholar drawing pay and allowances from his/her parent institution on his/her appointment as Visiting Scholar at the University may also be paid honorarium at the approved rates by the University.
6. The maximum tenure of a Visiting Scholar may be increased to one year.