

**JAWAHARLAL NEHRU UNIVERSITY  
NEW DELHI**

Assistant Registrar's Examination November, 2011

Maximum Marks: 100

Time: 3 hours

**Part-I Descriptive questions**

**(70 marks)**

Q1. The University has received a five year grant from UGC for Capacity Build-up and Infrastructure Development. The grant has both recurring and non-recurring components amounting in total to Rs.214 Crores. Out of the non-recurring component of Rs.70 crores it is proposed to utilise the grant by constructing Annexe Buildings for Schools and Centres, New Hostels, Sports facilities, 112 dwelling units and purchase equipment for scientific research. The balance grant comprising recurring component would be utilized for payment of salary to the faculty proposed to be recruited. In order to deal efficiently with the additional workload it is desirable to strengthen the Recruitment Cell, Bill Section and Cash Branch by restructuring the work in other sections and transferring the surplus employees. Also Data Entry Operators may be hired on contract on need based assessment. Put up a comprehensive note to the Registrar justifying the above arrangements and seeking approval for the same keeping in view the above facts. (20 marks)

Q2. The Association of Indian Universities (AIU) requires its member universities to pay the annual subscription fees in advance before the beginning of the financial year. Among other privileges, this enables each university to participate in the inter-university events to be held during the year upon submission of a copy of the AIU membership fee receipt to the organising/host institution. The Jawaharlal Nehru University(JNU) has paid the annual membership fee of Rs.49,000/- for 2011-12 to AIU through an account payee cheque no.012345 sent by registered post on 24-3-2011. No receipt has however been received from AIU. The students of JNU seek to participate in an inter-university cricket tournament at Delhi University starting from 21<sup>st</sup> of November,2011. The matter has been brought to your knowledge on 18<sup>th</sup> of November 2011. As Assistant Registrar of JNU describe three alternative ways (in order of preference) to deal with the situation in order to ensure participation of the JNU students in the cricket tournament. (10 marks)

Q3. Answer with reference to the General Financial Rules (GFR):

- a) When can procurement be made on the basis of Single Tender Enquiry? (3 marks)
- b) When can goods be purchased under Limited Tender Enquiry even though estimated cost of such goods is more than Rs.25 lakhs? (3 marks)
- c) Discuss Bid Security. (5 marks)
- d) Discuss Performance Security. (5 marks)

Q4. What is the Income Tax exemption limit in respect of taxable income for the Assessment Year 2012-13 in respect of the following resident assesses: (4marks)

- a) Mrs.P aged 55 years
- b) Mr.Q aged 76 years
- c) Mr.R aged 83 years
- d) Mr.S aged 35 years

Q5. Write short notes in respect of the following in the light of the relevant Government rules:

- a) Retirement Gratuity (5 marks)
- b) Commutation of pension (5 marks)

