



JAWAHARLAL NEHRU UNIVERSITY

NEW DELHI-110067

www.jnu.ac.in

E-PROSPECTUS

Diploma of Proficiency

ACADEMIC SESSION

2025-26

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I. GENERAL

The Jawaharlal Nehru University constituted under the Jawaharlal Nehru University Act 1966, (53 of 1966) came into existence in 1969. Its objectives, as defined in the First Schedule of the Act, are as follows:

"The University shall endeavour to promote the principles for which Jawaharlal Nehru worked during his life-time, national integration, social justice, secularism, democratic way of life, international understanding and scientific approach to the problems of society.

Towards this end, the University shall:

- (i) foster the composite culture of India and establish such departments or institutions as may be required for the study and development of the languages, arts and culture of India;
- (ii) take special measures to facilitate students and teachers from all over India to join the University and participate in its academic programmes;
- (iii) promote in the students and teachers an awareness and understanding of the social needs of the country and prepare them for fulfilling such needs;
- (iv) make special provision for integrated courses in humanities, science and technology in the educational programmes of the University;
- (v) take appropriate measures for promoting inter-disciplinary studies in the University;
- (vi) establish such departments or institutions as may be necessary for the study of languages, literature and life of foreign countries with a view to inculcating in the students a world perspective and international understanding;
- (vii) provide facilities for students and teachers from other countries to participate in the academic programmes and life of the University."

In the light of the above, the approach of the University has been to evolve policies and programmes which will make Jawaharlal Nehru University a distinct addition to the national resources in higher education rather than a mere quantitative expansion of facilities which already exist. The University has identified and is concentrating upon some major academic programmes, which are of relevance to national progress and development.

The basic academic units of the University are not single discipline departments but multi-disciplinary Schools of Studies. A School has been visualised as a community of scholars from disciplines which are linked with each other organically in terms of their subject-matter and methodology as well as in terms of problem areas. Some Schools are made up of a number of Centres which constitute the units operating within the broad framework of a School. A Centre has been defined as a community of scholars irrespective of their disciplines engaged in clearly identified inter-disciplinary programmes of research and teaching.

Unless otherwise specified, the JNU being an all India University, the medium of instruction for all programmes of study (barring Languages) is English.

However, in order, to facilitate students coming from various backgrounds with medium of instruction other than English at their Bachelor's/Master's level. The University has in-built facilities for remedial courses in English Language in order to enable them to strengthen their foundation in English as well as to cope up with their academic and research programmes adequately.

The University includes the following Schools of inter-disciplinary research and teaching besides some Special Centres of Study:

- (i) School of International Studies
- (ii) School of Language, Literature and Culture Studies
- (iii) School of Social Sciences
- (iv) School of Arts and Aesthetics
- (v) School of Life Sciences
- (vi) School of Environmental Sciences
- (vii) School of Computer and Systems Sciences
- (viii) School of Physical Sciences
- (ix) School of Computational and Integrative Sciences
- (x) School of Biotechnology
- (xi) School of Sanskrit and Indic Studies
- (xii) School of Engineering
- (xiii) Atal Bihari Vajpayee School of Management and Entrepreneurship
- (xiv) Special Centre for E-Learning
- (xv) Special Centre for Molecular Medicine
- (xvi) Special Centre for the Study of Law and Governance
- (xvii) Special Centre for Nanoscience
- (xviii) Special Centre for Disaster Research
- (xix) Special Centre for the Study of North East India
- (xx) Special Centre for National Security Studies
- (xxi) Special Centre for Tamil Studies

In matters relating to enrolment, steps have been taken to ensure that students from all parts of the country are able to join the University so that it becomes a national University in the true sense of the word.

The admission policy of the University is governed by the following principles:

- (i) to ensure admission of students with academic competence and potentialities of high quality so that its alumni may be able to play their role in the process of nation building and social change in a meaningful manner;
- (ii) to ensure that adequate number of students from the under-privileged and socially handicapped sections of our society are admitted to the University; and
- (iii) to maintain all-India character of the University by having on its rolls a fair representation of students from different regions of the country especially the backward areas.

Reservation of seats in various programmes of study for candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST), Other Backward Classes [Non Creamy Layer (NCL)] and Economically Weaker Sections (EWS) (not covered under SC, ST & OBC(NCL) category is 15%, 7.5%, 27% and 10% respectively. As per the provisions of Rights of Persons with Disabilities (PWD) Act, 2016, not less than 5% seats are reserved for Persons with Benchmark Disabilities, where “person with benchmark disability” means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability, as certified by the certifying authority.

Note: All OBC (NCL) category candidates are eligible to 10% relaxation in the percentage of marks in the qualifying examination in relation to open category. The SC/ST and Person with Disability (PWD) candidates who have passed the qualifying examination irrespective of their percentage of marks are eligible for admission.

In the light of the objectives of the University as spelt out in the First Schedule of the Act, steps have been taken to ensure that students from outside India, especially from the developing countries join the rolls of the University in adequate number.

The number of seats being limited; admission will be made on the basis of merit. Merit lists will be drawn in accordance with the provisions of Admission Policy 2025-26 of the University. Admission Policy 2025-26 is available on the JNU website i.e. www.jnu.ac.in

No Candidate shall be eligible to register himself/herself for a full-time programme of study if he/she is already registered for any full-time programme of study in this University or any other University/Institution. As per Academic Council 161st (A) meeting resolution number 10, JNU will allow any registered student to pursue any other programme under open and distance learning mode as per National Educational Policy (NEP) – 2020.

Selection Procedure for Admission:

The admission to Diploma of Proficiency (DOP) in Bhasha Indonesia, Hebrew, Mongolian, Uzbek and Pali will be based on merit as per the performance in Certificate of Proficiency in respective language.

II. SCHOOL AND THEIR PROGRAMME OF STUDY

1. SCHOOL OF LANGUAGE, LITERATURE AND CULTURE STUDIES

In the age of globalization, the effective use of language ensures the success of any venture or endeavour, including forming alliances and partnerships at the national and international levels. Against this background, the significance of learning languages has increased manifold. Not only do we use language for expressing and exchanging our thoughts and ideas but it also helps us in understanding and appreciating the culture, tradition and customs of other societies. Hence, learning a language in addition to one's own mother tongue provides an informed and nuanced access to the literature, culture and civilization of the country in which the language is rooted. The School of Language, Literature and Culture Studies (SLL&CS) in Jawaharlal Nehru University (JNU) was set up with this objective of instilling a spirit of critical engagements with the concerned culture.

The School of Language, Literature and Culture Studies (SLL&CS) is not only one of the largest Schools of the university but also is a pioneer and premier institution in the country which offers teaching and research in major foreign languages, literature and culture studies. The School has 12 Centres namely, Centre for Arabic and African Studies, Centre for Chinese and South-East Asian Studies, Centre for English Studies, Centre for French and Francophone Studies, Centre of German Studies, Centre for Indian Languages, Centre for Japanese Studies, Centre for Korean Studies, Centre for Linguistics, Centre for Persian and Central Asian Studies, Centre of Russian Studies and Centre of Spanish, Portuguese, Italian and Latin American Studies.

(A) PROGRAMMES OF STUDY

Centre of Studies, Programme of Study & Languages

1. Centre of Persian and Central Asian Studies

*Diploma of Proficiency in Uzbek

2. Centre of Arabic and African Studies

*Diploma of Proficiency in Hebrew

3. Centre for Korean Studies

*Diploma of Proficiency in Mongolian

4. Centre for Chinese & South-East Asian Studies

* Diploma of Proficiency in Bahasa Indonesia

*Part Time Programme

(B) SPECIAL FEATURES OF PART-TIME PROGRAMMES

Part-time courses are designed to suit the professional requirements of those who require some knowledge of the language for their areas of specialisation and for professional work where ability to understand the language at elementary level would be an asset.

Diploma of Proficiency (DOP) in Bahasa Indonesia, Mongolian, Uzbek and Hebrew: It is a one year part-time course open to candidates who have completed the Certificate of Proficiency course in the concerned language.

Selection of candidates to part time programmes of study

For DOP Courses: The admission to DOP course in the School will be made on the basis of the performance of the candidates on the basis of merit.

ELIGIBILITY CRITERIA:

DIPLOMA OF PROFICIENCY

Sl. No.	Name of Centre	Sub. Code & Sub. Code Number	Eligibility
1	Centre for Chinese and South East Asian Studies (CCSEAS)	DOP-Bhasha Indonesia – BHAD (602)	At least Senior School Certificate (10+2) or an examination recognized as equivalent thereto with a minimum of 45% marks in aggregate and Certificate of Proficiency in the language concerned or an examination recognized as equivalent thereto.
2	Centre for Korean Studies (CKS)	DOP in Mongolian – MOND (603)	
3	Centre for Arabic & African Studies (CAAS)	DOP in Hebrew – HEBD (604)	The candidates who have obtained their qualification under the pattern of education other than 10+2 will be eligible for admission to the DOP programmes of study if they have successfully completed the first year of Bachelor's degree examination of a University with atleast a minimum of 45% marks.
4	Centre of Persian & Central Asian Studies (CPCAS)	DOP in Uzbek – UZBD (605)	

2. SCHOOL OF SANSKRIT AND INDIC STUDIES

The School of Sanskrit and Indic Studies initially established as the Special Centre for Sanskrit Studies in 2001, attained school status in 2017. The school is offering comprehensive academic programs encompassing Vedic studies, Agamic studies, Indian Philosophical Systems, Hindu Studies, Buddhist Studies, Jain Studies, Philosophy of Science, Sanskrit literature and poetics, Sanskrit grammatical traditions, Textual interpretation, Sanskrit linguistics, Dharmashastra studies, Purana studies, Manuscriptology, Ayurveda Biology, Pali Studies, Prakrit Studies, Natyashastra, Language Technology, and Health Awareness & Wellness.

PROGRAMMES OF STUDY

(i) Diploma of Proficiency in Pali

For more details about the School, visit the JNU website : <https://www.jnu.ac.in/ssis>

ELIGIBILITY CRITERIA:

DIPLOMA OF PROFICIENCY

Sl. No.	Name of School	Sub. Code & Code Number	Eligibility
1	School of Sanskrit and Indic Studies (SSIS)	DOP in Pali – PALD (606)	<p>At least Senior School Certificate (10+2) or an examination recognized as equivalent thereto with a minimum of 45% marks in aggregate or Certificate of Proficiency in the Pali language concerned or an examination recognized as equivalent thereto.</p> <p>The candidates who have obtained their qualification under the pattern of education other than 10+2 will be eligible for admission to the DOP programmes of study if they have successfully completed the first year of Bachelor's degree examination of a University with at least a minimum of 45% marks, under in absentia category.</p>

III. RESERVATIONS OF SEATS FOR SC/ST/OBC/PWD CANDIDATES

The admissions will be given as per the reservation policy of the Government of India.

RESERVATION OF SEATS FOR SCHEDULE CASTE (SC)/TRIBE (ST) APPLICANTS

- 15 % of the total numbers of seats are reserved for applicants belonging to Scheduled Caste and 7.5% for Scheduled Tribes.
- Applicant must note that Certificate from any person/ authority, other than the Competent Authority empowered to issue such certificate, shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate category Govt. of India schedule. **The Caste Certificate should clearly state:**
 - (a) Name caste/ tribe of the candidate,
 - (b) whether applicant belongs to SC or ST,
 - (c) District and the State or Union Territory of applicant's usual place of residence and
 - (d) The appropriate Govt. of India schedule under which the candidate's caste/ tribe is approved as SC or ST.
- If the applicants do not have the SC or ST caste/ tribe certificate at the time of (i.e. final registration after selection), the applicant may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid SC or ST caste/tribe certificate. If an SC or ST applicant seeks admission under unreserved category, the applicant should satisfy the minimum eligibility requirement for that category.
- SC/ST students who get admission under open merit (unreserved) will not be included in the reserved quota, i.e. (15% + 7.5%)

RESERVATION OF SEATS FOR OTHER BACKWARD CLASSES (NON-CREAMY LAYER, CENTRAL LIST) APPLICANTS

- 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBCs) (non-creamy layer, central list).
- At the time of admission to an OBC applicant, the University will ensure that the caste of the candidate must be included in the Central List of OBC (the OBC status is to be determined on the basis of the Central List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available on the following website: <http://ncbc.nic.in/backward-classes/index.html>.
- The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).
 - The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'creamy layer' status of the applicants as per DOPT Office Memorandum No.36036/2/2013-Estt. (Res-I) dated 31 March 2017 or as amended time to time). The validity of the non-creamy layer certificate shall be for the financial year 2024-25.
- If the applicant does not have the latest OBC non-creamy layer certificate at the time of upload, the applicant may upload old OBC non-creamy layer certificate or latest acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant will have to invariably produce the latest OBC non-creamy layer certificate.

THE FOLLOWING ARE EMPOWERED TO ISSUE THE SC/ST/OBC CERTIFICATE:

- (a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- (b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ Presidency Magistrate.
- (c) Revenue Officer not below the rank of Tehsildar.
- (d) Sub-Divisional Officer of the area where the Applicant and/ or his family normally resides.
- (e) Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

RESERVATION OF SEATS FOR PERSONS WITH DISABILITIES (PWD)

- As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved in admission for Persons with Benchmark Disabilities, where "person with benchmark disability" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability, as certified by the certifying authority.
- Reservation of 5% seats in respect of PWD candidates shall be done horizontally, as per the Government of India Guidelines/Policy.
- The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [See clause (zc) of section 2 of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation:

1. Physical disability—

A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

- (a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from—
 - (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
 - (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
 - (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
- (b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
- (c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
- (d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
- (e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Visual impairment—

- (a) "blindness" means a condition where a person has any of the following conditions, after best correction—
 - (i) total absence of sight; or
 - (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
 - (iii) limitation of the field of vision subtending an angle of less than 10 degree.
- (b) "low-vision" means a condition where a person has any of the following conditons, namely:—
 - (i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
 - (ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. Hearing impairment—

- (a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
- (b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

D. "Speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (rasing, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

- (a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
- (b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

3. Mental behaviour —

“mental illness” means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

4. Disability caused due to—

- (a) chronic neurological conditions, such as—
 - (i) “multiple sclerosis” means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
 - (ii) “parkinson's disease” means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.
- (b) Blood disorder—
 - (a) “haemophilia” means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterized by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;
 - (iii) “thalassemia” means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.
 - (iv) “sickle cell disease” means a hemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; “hemolytic” refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

5. Multiple Disabilities (more than one of the above specified disabilities) include deaf blindness which means a condition in which a person may have combination in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

6. Any other category as may be notified by the Central Government.

Candidates claiming reservation as per the disability Act 2016, shall be required to upload the required Medical Certificate/and produce the original Medical Certificate in the required format for the relevant category of disability i.e. from V, VI and VII, as the case may be. Required proforma of from V, VI and VII are given at Page No. 14-16.

Relaxation for admission to Diploma of Proficiency programme: All OBC category (non creamy layer) candidates are eligible to 10% relaxation in the percentage of marks in the qualifying examination in relation to open category. The SC/ST and Person with Disability (PWD) candidates who have passed the qualifying examination irrespective of their percentage of marks are eligible for admission.

All SC/ST /OBC and PWD candidates are required to submit certificate in respect of their claims from the authorized officers as notified by the Government of India for the purpose from time to time.

Candidates belonging to SC/ST/OBC/PWD category who are selected on their own merit with General Category candidates are not counted under reserved quota.

IV. RESERVATION FOR ECONOMICALLY WEAKER SECTIONS (EWSs)

In accordance with the provisions of the constitution (One Hundred and Third Amendment) Act 2019, and with reference to OM No. 20013/01/2018-BC-II dated 17th January, 2019 of Ministry of Social Justice and Empowerment, enabling provision of reservation for the economically weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes in Admission. Reservation shall be extended to EWSs category candidates in all programmes of study. Guidelines issued by Government of India from time to time regarding criteria for Income & Assets, issuing authority/verification of certificate shall be followed by the University for implementing EWSs reservation.

Quantum of Reservation

The persons belonging to EWSs who are not covered under the scheme of reservation for SCs, STS and OBCs shall get 10% reservation in Admission to various programmes of study.

Criteria of Income & Assets:

Persons who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes and whose family has gross annual income below **Rs. 8.00 lakh (Rupees eight lakh only)** are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application, also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:

- i. 5 acres of Agricultural Land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 210 sq. yards and above in areas other than the notified municipalities.

Income and Asset Certificate issuing Authority

The income and assets of the families as mention in Criteria of Income & Assets would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs in the prescribed format as given in Annexure-I.

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport
size attested
photograph of
the applicant

Signature with seal of Office _____

Name _____

Designation _____

*Note 1.: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

FORM OF CASTE CERTIFICATE TO BE PRODUCED BY THE CANDIDATES BELONGING TO SC/ST CATEGORIES

Form of Certificate as prescribed in M.H.A, O.M. NO.42/21/49-N.G.S., dated 28-1-1952 as revised in Dept. of Per.& A.R., Letter No.36012/6/76-Estt.(S.C.T.), dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

FORM OF CASTE CERTIFICATE

This is to certify that Shri/Shrimathi*/Kumari* _____ Son/daughter* of _____
 of village/town* _____ in District/
 Division* _____ of the State/ Union Territory* _____ belongs to the _____

Caste/Tribe* which is recognized as a Scheduled Caste Scheduled Tribe* Under:
 The Constitution (Scheduled Castes) Order, 1950.

*The Constitution (Scheduled Tribes) Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

(As amended by the Scheduled Castes and Schedules Tribes Lists (Modification Order)1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Schedules Tribes Orders(Amendment) Act, 1976.)

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders(Amendment)Act, 1976;

*The constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962; *The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962; *The Constitution (Pondicherry) Scheduled Castes Order,1964;

*The Constitution (Uttar Pradesh, Scheduled Tribes Order, 1967;

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order,

1968; *The Constitution (Goa,

Daman and Diu) Scheduled Tribes Order, 1968;] *The Constitution (Nagaland) Scheduled Tribes

Order,1970; *The Constitution (Sikkim) Scheduled Castes Order, 1978;

*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989. *The Constitution (Scheduled Castes) Order (Amendment)

Act, 1990. *The Constitution (Scheduled Tribes) Order Amendment Act, 1991.

*The Constitution (Scheduled Tribes) Order Second Amendment Act,1991.

2. **This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimathi* _____ father/mother*of Shri/Shrimathi/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* _____ issued by the _____ dated _____.

3. Shri/Shrimathi*/Kumari* _____ and /or* his/her* family ordinarily reside(s) in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____

Signature _____
 Designation _____
 (With seal of office)

State _____

Union Territory _____

Place _____

Date _____

Note: - The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

(ii) **Please delete the words which are not applicable.**

Applicable in the case of SCs, STs persons who have migrated from one State/UT.

The authorities competent to issue Caste Certificates are indicated below:

- (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner/ Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar, and Sub-Divisional Officer of the area where the candidate and / or his family resides.

OBC Non-Creamy Layer (NCL) Certificate Format**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES NCL)
APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs),
UNDER THE GOVERNMENT OF INDIA**

This to certify that Shri/Smt./Kum* _____ Son/ Daughter* of Shri/Smt.*
_____ of Village/ Town* _____ District/ Division* _____
in the State/Union Territory _____ belongs to the _____ community that is recognized
as a backward class under Government of India**, Ministry of Social justice and Empowerment's Resolution No.
_____ dated _____. ***.

Shri/Smt./Kum.* _____ and his/ her family ordinarily reside(s) in the
_____ District/Division of the _____ State/ Union Territory. This is also
to certify that he/she does NOT belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the
Government of India, Department of Personnel & Training O.M. No. 36012/22/93 Estt. (SCT) dated 08/09/93 which is amended vide
OM No. 36033/2004 Estt. (Res.) dated 09/03/2004, further amended vide OM No. 36036/2/2013 Estt. (Res.) dtd. 30/05/2014****.

Place:

District Magistrate/

Deputy Commissioner/

Dated:

Any other Competent Authority

(With seal of the Office)

*- Please delete word(s) which are not applicable.

**_- As listed in the Annexure (for FORM OBC NCL).

***_- The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

****_- As amended from time to time.

NOTE:

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the people Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Magistrate/ Sub Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - (iii) Revenue Office not below the rank of Tehsildar' and
 - (iv) Sub Divisional Officer of the area where the candidate and/or his family resides.

Form - V**Certificate of Disability**

(In case of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

[See rule 18 (1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size
attested photograph(Showing face only) of the
person with disability.

Certificate No. _____

Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum. _____
 Son/wife/daughter of Shri _____ Date of birth (DD/MM/YY) _____ Age _____ Years,
 male/female _____ registration No. _____ Permanent resident of House No. _____
 Ward/Village/Street _____ Post office _____ District _____ State _____,
 whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of:

- Locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is _____.

(A) he/she has _____% (in figure) _____ percent (in words) permanent locomotor disability/ dwarfism/
 blindness in relation to his/her _____ (Part of body) as per guidelines (_____ number and date of issue of the
 guidelines to be specified).

2. The applicant has submitted the following documents as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of
notified Medical Authority)

Signature/thumb impression
of the person in whose favour
certificate of disability is
issued

Form – VI

Certificate of Disability
(In case of multiple disabilities)
[See rule 18 (1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the person

Certificate No. _____

Date: _____

This is to certify that we have carefully examined Shri/Smt./Kum. _____ Son/wife/daughter of Shri _____
Date of birth (DD/MM/YY) _____ Age _____ Years, male/female _____.
Registration No. _____ Permanent resident of House No. _____ Ward/Village/Street _____ Post
Office _____ District _____ State _____ whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (_____ number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

Sl. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	€		
10.	Hard of Hearing	€		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental Illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (_____ number and date of issue of the guidelines to be specified), is as follows: -

In figure: - _____ percent

In words: - _____ percent

2. This condition is progressive/non-progressive/likely to improve/ not likely to improve.

3. Reassessment of disability is:

(i) Not necessary,

Or

(ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till _____
(DD) (MM) (YY) _____

@ - e.g. Left/right/both arms/legs

- e.g. Single eye

€ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence: -

Nature of document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the
person in whose favour certificate of
disability is issued.

Form - VII

Certificate of Disability

(In case other than those mentioned in forms V and VI)
(Name and Address of the Medical Authority issuing the Certificate)
[See rule 18 (1)]

Recent passport
size attested
photograph

(Showing face
only) of the
person with
disability.

Certificate No. _____

Date: _____

This is to certify that we have carefully examined Shri/Smt/Kum. _____ Son/wife/daughter of
Shri _____ Date of birth (DD/MM/YY) _____ Age _____ Years, male/female _____ Registration No.
_____ Permanent resident of House No. _____ Ward/Village/Street _____ post office
_____ District _____ State _____, whose photograph is affixed above, and am satisfied that he/she
is a case of _____ disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines
(_____ number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table
below: -

Sl. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	£		
8.	Hard of Hearing	£		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/ not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till
(DD)/(MM)/(YY) _____

@ - e.g. Left/right/both arms/legs

- e.g. Single eye/ both eyes

£ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence: -

Nature of document	Date of issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)
(Name and Seal)

Signature/thumb impression of the
person in whose favour certificate of
disability is issued.

Countersigned
{Countersignature and seal of the Chief Medical
officer/medical superintendent/Head of Government hospital, in case the
Certificate is issued by a medical authority who is Not a Government servant (with seal)}

Note: In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

V. Dr. B. R. AMBEDKAR CENTRAL LIBRARY

The Dr. B. R. Ambedkar Central Library was established in 1969 to support the educational and research programs of the university by providing both physical and online access to information. It is housed in a nine-story tower building with a total area of approximately 100,000 square feet. In line with the University's objectives, the Central Library aims to procure, organize, and disseminate information in various formats, while actively promoting the use of its rich and diverse collection among its users.

Operating Hours: The library operates around the clock, 24 hours a day, throughout the year, with the exception of three national holidays and the Holi festival. Circulation services are available from 9:00 a.m. to 8:00 p.m. all year round.

The library is fully automated and utilizes KOHA, an Integrated Library Management Software, for various housekeeping tasks in different sections. The Online Public Access Catalog (OPAC) can be accessed at <http://jnucatalogue.jnu.ac.in:8000/>. Electronic resources are accessible through the remote access platform 24/7, providing users with the flexibility to access resources anytime from anywhere.

Print and E-Books: The library has an extensive collection of over 517,650 volumes, encompassing a wide range of materials such as books, theses, dissertations, bound volumes of journals, newsletters, government and UN reports, encyclopedias, dictionaries, thesauri, glossaries, CDs-ROMs, charts, maps, microfilms, audio/video cassettes, and more. It also serves as a repository for all government publications and significant international organizations' publications, including the WHO, European Union, United Nations, and their affiliated agencies. Furthermore, the library features a robust collection of 38,975 perpetual e-books from various renowned publishers like Taylor & Francis, Cambridge University Press (CUP), Oxford University Press (OUP), Sage, Brill, Gale Cengage Learning, Dygryuter, World Scientific, JSTOR, EBSCO, ProQuest, Pearson, McGraw Hill, Art and Science Academic Publications.

Journals and Online Databases: Dr. B. R. Ambedkar Central Library subscribed to an impressive array of resources, including 32 print newspapers, 37 print magazines, 4 print journals, 20 single volume Persian language print journals, and 21 Online Databases.

CNKI - CAJ – Web Series F, G, H, I, Brill Humanities and Social Science Package, Harvard Business Review Collection Fee and Simulations Fee, Grammarly for Education, PNAS Tier-4, Prowess for Interactive Querying (IP), Supreme Court Cases Online Web Edition – Platinum Plus Academic, CAS Scifinder – Academic Unlimited Access Plan, Statistia, CEIC – Global DB + India Premium DB, Consumer Pyramids Household Survey DX, EPWRF India Time Series, Historical Newspaper Archives – The Times of India, Press Reader (Newspaper Direct), Indiadistricts.com, Indiastat.com, Capitaline AWS – IP & Domain, Economic and Political Weekly, CCDC – CSD – Enterprise Research Licence (L), TAIR Institutional Subscription, EBSCO Academic Search Complete.

Online Databases available through ONOS (One Nation One Subscription) are :

AAAS-Science, ACM digital library, American Chemical Society Journals, American Institute of Aeronautics and Astronautics (AIAA) Journals, American Institute of Physics Journals, American Mathematical Society Journals, American Physical Society – ALL, American Society for Microbiology Journals, Annual Reviews Journals, ASCE Journals Online, ASME Journals online, Bentham Science Journals, BMJ Journals, Cambridge University Press Journals, Cold Spring Harbor Laboratory Press Journals, Elsevier Science Direct Journals, Emerald Publishing Journals, ICE Publishing Journals, IEEE Journals, IndianJournals.com, Institute of Physics journals, Lippincott Williams & Wilkins (Wolters Kluwer) Journals, Oxford University Press journals, Project Muse, Sage Publishing Journals, SPIE Digital Library, Springer Nature Journals, Taylor and Francis Journals, Thieme Journals, Wiley Journals.

The Dr. B. R. Ambedkar Central Library offers a range of services, including:

Information Desk: The dedicated Information Desk is to assist users with their inquiries about the library, its collections, and services.

Information Browsing Unit: There is a separate reading room for faculty members, equipped with computers featuring scanning facilities. This space is designed to cater to the academic and research needs of faculty members.

New Books Display: Every Monday, the library showcases newly acquired books. These books are available for consultation at the Circulation Counter, allowing users to explore the latest additions to our collection.

Digital Library Services: Library offers digital services that grant online access to resources through IP authentication and remote access via a single sign-on system. The user-friendly website (<http://www.jnu.ac.in/library>) provides 24/7 access to library services, collections, and information from any location.

Helen Keller Unit: The library houses a Helen Keller unit, which is equipped with assistive technologies and software such as Kurzweil, JAWS, and Magic. These tools enable visually challenged and partially sighted students to access the Online Public Access Catalog (OPAC) and online resources. Visually challenged students are also provided with laptops preloaded with specialized software and digital voice recorders to assist in recording class lectures.

The Helen Keller unit is well-equipped with 20 computers featuring JAWS and Kurzweil software, headphones, scanners, and two Braille embossers. Additionally, Hindi OCR software has been installed on two computers to cater to visually impaired students learning Hindi. A

dedicated scanner operator, on a contract basis, is assigned full-time to facilitate scanning for visually challenged students. Furthermore, 71 laptops have been distributed to visually impaired researchers and students, along with 80 digital voice recorders.

Library has subscribed to Kibo online software (OCR) for Indic languages. To enhance Internet access, the National Knowledge Network (NKN) has extended internet facilities with a high-speed 20Gbps connection. Approximately 25 Wi-Fi devices have been installed throughout the library to facilitate Internet access.

Institutional Repository: Library has established an institutional repository to showcase and preserve the academic output of its faculty members. The repository accessible at <http://10.107.17.161:4000>, provides a centralized platform for storing metadata of publications, ensuring adherence to copyright regulations while promoting the visibility and impact of research endeavors of the university.

Library Blog: JNU library offers a range of resources & services to support research & academic pursuits. The library blog provides updates on upcoming events, workshops, and research highlights. <http://libblog.jnu.ac.in>

Online Press-Clippings Database: The Research Support Service Section maintains the press clippings collection, which comprises over 800,000 newspaper articles covering international and bilateral relations, politics, economics, socio-cultural aspects, environmental issues, and more. Users can readily access these resources through the Library's Online Public Access Catalog (OPAC) <http://jnucatalogue.jnu.ac.in>

Electronic Theses and Dissertations: Approximately 29147 digital copies of theses and dissertations are available for online access through the library Web OPAC.

Additionally, 10564 Ph.D theses of the university are accessible through Shodhganga national repository, <https://shodhganga.inflibnet.ac.in/handle/10603/60>.

Additional Services:

Access to CD-ROMs, books, journals, and statistical data through the Automation Unit.

Overnight lending services for textbooks covering various disciplines are available through the Textbook Section.

InterLibrary Loan and Document Delivery Services are being extended to the students.

Locker facilities are provided for JNU Researchers, Faculty, as well as Visually and Physically Challenged users.

Consultation services are extended to Research Scholars from other Universities and Institutions.

Orientation sessions, Author Workshops, Staff Development programs, and workshops on Research Methodology and Publication Ethics tailored for students, researchers, and faculty members are regularly organized.

EXIM Bank Economics Library: The Exim Bank Economics Library is a specialized library primarily focusing on Economics. It operates as a part of the Dr. B. R. Ambedkar Central Library and is situated in the mini-academic complex adjacent to the School of Sanskrit and Indic Studies. The library is open from Monday to Friday, from 9:00 a.m. to 8:00 p.m., and on Saturdays, Sundays, and holidays from 9:00 a.m. to 5:30 p.m. excluding national holidays and the Holi festival.

The collection comprises 13,173 books and 3,331 back volumes approx. The library provides the researchers with two newspapers, i.e., Business Standard and Business Line, in physical form. Print versions of journals like EPW (Economic and Political Weekly) and Inter economics are available. Furthermore, the library offers access to subscribed e-books, e-journals, and other online databases in Economics and allied fields. It also provides automated library services, reference assistance, book lending services, computer facilities for accessing online information, and a reading area for users.

Archives on Contemporary History (ACH): Situated on the 6th Floor of the Dr. B. R. Ambedkar Central Library, the Archives on Contemporary History (ACH) house a remarkable collection of materials focused on the Indian Nationalist Movement, with a particular emphasis on the revolutionary trends within the National Movement. The materials preserved within the ACH are both rare and unique, with many items unavailable in any other library or archive. An index for the documents housed in the ACH can be accessed at https://www.jnu.ac.in/sss/archive-Index_list. ACH has also digitized 7,500 documents from its collections, making them available online through the online catalog. The ACH welcomes visitors on all working days, from Monday to Friday, with operational hours from 9:00 a.m. to 5:30 p.m.

The university has a network of libraries strategically located within various schools and centers across the campus, providing easy access to a vast array of information resources as under:

- i. School of Arts & Aesthetics Library
- ii. Centre for Historical Studies Library
- iii. Centre for Political Studies Library
- iv. Centre for Law and Governance Library
- v. School of Computer and System Sciences Library
- vi. Academic Staff College Library
- vii. SIS Reading Hall

For more information and updates, please visit <http://lib.jnu.ac.in>.

VI. INTERNAL COMMITTEE (IC)

The University has duly constituted Internal Committee (IC) in compliance of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015. For further information Please visit : <https://jnu.ac.in/icc>

VII. ANTI RAGGING POLICY OF THE UNIVERSITY

In order to prohibit, prevent and eliminate the scourge of ragging, the University has implemented the regulations notified by the University Grants Commission on curbing the Menace of Ragging in Higher Educational Institutions, 2009 in view of the directions of the Hon'ble Supreme Court of India. The students found guilty of ragging are awarded punishment as prescribed in the UGC regulations. All candidates selected for admission will be required to submit an online Anti-ragging undertaking on the following link:-

https://www.antiragging.in/affidavit_registration_disclaimer.html

UGC regulations on curbing the menace of ragging in higher educational institutions, 2009:

Excerpts from the UGC regulation (CPP- II) dated 17th June, 2009 (Full text is available in every hostel, Dean of Students office and JNU Website)

In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

1.1 These regulations shall be called the "UGC regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009".

1. Objectives: -

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other students, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm, or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other students, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; '3nd thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

2. What constitutes Ragging: - Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student. - .

6.1 (g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively

along with his/her application.

6.2 (e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely;

- (i) Joint sensitization programme and counseling of both fresher and senior students by a professional counsellor, referred to in clause (i) of Regulation 6.1 of these Regulations;
- (ii) joint orientation programme of freshers and seniors to be addressed by the Head of Institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration; (v) as far as possible faculty members should dine with the hostel resident in their respective hostels to instill a feeling of confidence among the freshers. 6.2 (O) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.

4.2 (p) The Head of the institution shall, on the basis of the information provided by the student under clause (O) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.

4.3 Every institution shall constitute the following bodies; namely

- a. Every institution shall constitute a committee to be known as the Anti Ragging Committee to be nominated and headed by the (i) Head of the institution, and (ii) consisting of representatives of civil and (iii) police administration, (iv) local media, (v) Non government Organizations involved in youth activities, representatives of faculty members, (vi) representatives of parents, (vii) representatives of students belonging to the freshers' (ix) category as well as senior students, (x) non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
- b. Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all time Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- c. It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging shall be empowered to inspect such places.
- d. It shall also be the duty of the Anti-Ragging Squad to conduct an on spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

7. Action to be taken by the Head of the institution:- On receipt of the recommendation of the Anti- Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a first Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement; ix. Use of criminal force;

- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti - Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without "waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Administrative action in the event of ragging: -

8.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

(a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti- Ragging Squad. (b) The Anti Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

- I. Suspension from attending classes and academic privileges.
- II. Withholding! with drawing scholarship / fellowship and other benefits.
- III. Debarring from appearing in any test/examination or other evaluation process.
- IV. Withholding results.
- V. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- VI. Suspension/expulsion from the hostel. vii. Cancellation of admission.
- VII. Rustication from the institution for period ranging from one to four semester.
- VIII. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- IX. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

(C) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,

- (i) In case of an order of an institution, affiliated to or constituent part, of a university, to the Vice-Chancellor of the University;
- (ii) In case of an order of a university, to its Chancellor.
- (iii) In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

VIII. RULES OF DISCIPLINE AND PROPER CONDUCT OF STUDENTS OF JNU

Chief Proctor Office Mandate

Whereas by virtue of Section 5(10)(*) of the JNU Act read with Statute 32(1)(#) of the Statutes of the University, the Vice-Chancellor has been vested with all the powers relating to discipline and disciplinary action in relation to students.

{() To regulate and enforce discipline measures (as may be deemed necessary) among students and employees of the University. (#) All powers relating to discipline and disciplinary action in relation to students shall vest in the Vice-Chancellor.}*

- Statute 32(5)(@) empowers the University to set up a proctorial system to frame detailed rules of discipline and proper conduct. The administration of student related matters on all acts of indiscipline are delegated to the Chief Proctor.
[(@) Without prejudice to the powers of the Vice-Chancellor and the Chief Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. The Principals or as the case may be, the Heads of the Colleges, Institutions, Departments, Special Centres or Specialised Laboratories may frame such supplementary rules as they deemed necessary for the aforesaid purposes. Every student shall provide himself/herself with a copy of these rules.]
- The Chief Proctor's office is responsible for maintaining peace and harmony on the campus; it relies, by and large, on the philosophy of taking reformative measures rather than punitive steps.

In cases involving violation of disciplinary norms, however, appropriate disciplinary action taken.

As per Statute 32(5) of the Statutes of the University, the Executive Council of Jawaharlal Nehru University has approved the following rules of discipline and proper conduct of the students of the University. **These Rules shall come into force with effect from 24.11.2023 (Executive Council Resolution No.(s): 6.8 & Any Other Matter No. 3(2), dated November 24, 2023).**

1. Short Title and Commencement

- These Rules shall be called "The JNU Students' Discipline and Conduct Rules", hereafter referred to as the "Rules".
- "University" means the Jawaharlal Nehru University.
- These Rules shall come into force with effect from the date of the Executive Council notification.

2. Application of Rules

- a. These Rules shall apply to all regular, casual and part-time students of the University whether admitted prior to the commencement of these Rules or after the commencement of these Rules.
- b. Any breach of discipline and proper conduct by a student on the JNU Campus shall fall under the purview of these Rules.
- c. Without prejudice to the generality of the power to enforce discipline under Statute 32 of the Statutes of the University, the acts mentioned in Rules 3 shall amount to acts of misconduct or indiscipline or both.

3. Categories of Misconduct and Indiscipline

Category – I	
Acts	Punishment
i. *Smoking is prohibited in public places and workplaces such as healthcare, educational and government facilities and on public transport. <i>{*The Delhi Prohibition of smoking and non-smokers health protection Act, 1996, section (5)}</i>	Fine up to 500/- and/or JNU Community Service

<p>ii. Not disclosing one's identity when asked to do so by faculty or employee of the University/security personnel who is authorized to ask for such identity.</p> <p>iii. #Organizing events such as fresher's welcome party/farewell/disc jockey (DJ) in JNU premises without prior permission.</p> <p>{# The use of DJ/sound system is not permitted beyond 10 PM, as per the Supreme Court guidelines.}</p>	<p>Fine up to Rs. 6,000/- and/or JNU Community Service</p>
<p>iv. Consuming or possessing dangerous drugs, illicit substances, alcohol or other intoxicating substances in the University premises.</p> <p>v. Indulging in acts of gambling in the University premises.</p>	<p>Fine up to Rs. 8,000/- and/or JNU Community Service</p>
<p>vi. Any act of moral turpitude.</p> <p>vii. Committing forgery, tampering with the identity Card or University records, impersonation, misusing University property (movable or immovable), documents and records, tearing of pages, defacing, burning or in any way destroying the books, journals, magazines and any material of library or unauthorized photocopying or possession of library books, journals, magazines or any other material.</p> <p>viii. Improper behaviour while on tour/excursion/field visits/sports activity/ NCC/NSS.</p> <p>ix. Printing, circulating or pasting posters/pamphlets (text or picture) carrying derogatory religious, communal, casteist or anti-national remarks</p> <p>x. Any activity which incites intolerance towards a religion, caste or community and/or anti- national in nature which disturbs the peaceful atmosphere in the campus</p>	<p>Fine up to Rs. 10,000/-</p>
Category II	
<p>i. Furnishing false certificates or false information in any manner to the University.</p> <p>ii. Hunger strikes, dharnas, group bargaining and any other form of protest within 100 meter radius of any academic and administrative complexes and/or by blocking entrance or exit of any academic and administrative complexes</p> <p>iii. Disrupting the movement of any member of the University community in administration, academic complexes, etc.</p>	
<p>iv. Obstruction of roads/pathways leading to faculty/staff quarters, market places etc. by motor vehicles (bikes, cars etc.)</p> <p>v. Causing or colluding in the unauthorized entry of any person into the campus or in the unauthorised occupation of any portion of the University premises; including halls of residence.</p> <p>vi. Use of abusive, defamatory, derogatory or intimidatory language against any member of the University Community.</p> <p>vii. Students entering class room illegitimately to obstruct faculty member while performing teaching duty in the class.</p> <p>viii. Unauthorised occupation of the hostel rooms or unauthorized acquisition and use of University furniture in one's hostel room or elsewhere.</p> <p>ix. False allegation/case against any student by the complainant</p> <p>x. Obstruction/damage of electronic devices (i.e. camera, phone, etc.) at the time of evidence collection by security staff</p> <p>xi. Violation of rules/orders/circulars of competent authority.</p>	<p><i>Either one or two punishments imposed based on the severity of the act/actions committed</i></p> <ul style="list-style-type: none"> • Fine up to Rs. 20,000/- • Up to two semester's eviction from the hostel. • Rustication and declaring out of bounds from entire JNU campus up to two semesters.

Category III	
<p>i. All acts of violence and all forms of coercion such as gheraos, sit-ins or any variation of the same which disrupt the normal academic and administrative functioning of the University and/or any act which incites or leads to violence.</p> <p>ii. Gheraos, laying siege or staging demonstrations around the residence of any member of the University Community or any other form of coercion, intimidation or disturbance of right to privacy of the residents of the campus.</p>	
<p>iii. Damaging or defacing, in any form, any property of the University or the property of any member of the University community.</p> <p>iv. Disrupting/blocking normal movement of person(s) or traffic in the premises of University. Blockade or forceful prevention of any normal movement of traffic, violation of security and safety rules notified by the University.</p> <p>v. Engaging in any attempt at wrongful confinement of any member of the faculty, staff, student or anyone camping inside the campus.</p> <p>vi. Any intimidation or insulting behavior (physical violence/abuse/manhandling) towards a student, staff, or faculty or any other person.</p> <p>vii. Possession of illegal arms (i.e. knife, pistol, gun etc.) and other explosive materials.</p> <p>viii. Any other act which may be considered by the Vice-Chancellor or any other competent authority to be an act of violation of discipline and conduct.</p>	<p><i>Either one or two punishments imposed based on the severity of the act/actions committed</i></p> <ul style="list-style-type: none"> • Fine up to 20,000/- • Withdrawing of hostel facility • Cancellation of admission or withdrawal of degree or denial of registration for a specified period. • Rustication and declaring out of bounds from entire JNU campus up to four semesters. • Expulsion from the University
<p>Note:</p> <ul style="list-style-type: none"> • The competent authority may impose any of the above punishments on any student found guilty of any of the acts of indiscipline or misconduct mentioned as the case may be, in Rule 3. • The appellate authority has discretionary powers to uphold or change or waive the punishment as deemed to be fit. • A student (repeat offender) shall be expelled if he/she was awarded with 5 (five) or more punishments during the entire duration of the study. 	

4. Norms and Procedures of Enquiry followed by the Office of the Chief Proctor

The Office of the Chief Proctor receives complaint directly from students, teachers and non-teaching staff of the Jawaharlal Nehru University as well as from University security staff based on their report of diary note. On receipt of a complaint by the Office of the Chief Proctor, a Proctorial Enquiry committee (consisting of one or more members depending up on the case) will be constituted by the Chief Proctor to conduct an in-depth inquiry into the matter. Proctorial enquiry is an internal enquiry process carried out in the University; only proctorial committee member(s) is/are allowed during hearing and depositions. No third-party representation/observer is allowed on behalf of the alleged person or complainants during the process of enquiry. The enquiry is conducted in accordance with the principle of natural justice.

Standard Operating Procedure (SOP) of the Enquiry:

1. The Chief Proctor office sends a notice to the complainant/security staff for hearing. The notice contains specific date and time on which he/she will appear before the proctorial committee to explain the contents of the complaint. The hearing may be recorded through videography and proctorial committee may note down his/her statement.
2. The complainant (security/individual) will be required to submit a written deposition along with any evidence (audio/video/photo/paper documents) and list of witnesses immediately after hearing.
3. The Chief Proctor office sends a notice along with complaint/security report copy to the accused person/defendant to appear before the proctorial committee on a given date and time to explain his/her position/defence with regard to complaint.

4. On appearance of the accused/defendant before the proctorial committee, the hearing may be recorded through videography and proctorial committee may note down his/her defence. The defendant will be required to provide the list of witnesses/evidence to support of his/her defence.
5. The proctorial committee will show the available evidence to the defendant at the time of hearing.
6. Defendant is required to submit a written deposition/reply on the complaint against him/her immediately after hearing.
7. Anybody who has witnessed the specific incident (i.e. Security staff/JNU staff/faculty/students) is called by the proctorial committee and their statements will be recorded.
8. The available material evidence such as audio/video/photo/paper documents shall be thoroughly examined by proctorial committee and its veracity should be established by the person who has submitted these evidence.
9. Complainant, defendant and witness are not allowed to carry phones, bags etc. inside the CP office during proctorial enquiry. The Office of the Chief Proctor is under CCTV Surveillance.
10. On the basis of proctorial enquiry report, a show cause notice with charges imposed on him/her is sent to the student/accused. He/she should reply to the show cause notice within 4 (four) days to explain his/her position once again. Cross- examination between defendant and complainant/witness shall not be allowed.
11. Based on the merits of the reply to the show cause notice, the enquiry committee shall again review the contents of the case and recommend punishment depending on the seriousness of the case.
12. After following the due enquiry process, the enquiry committee shall prepare a comprehensive inquiry report with specific charges framed against the accused and submits the same to the Chief Proctor.
13. The Chief Proctor will issue Office Order containing the findings for punishment imposed under Statutes 32(5) of Statutes of the University to the student/accused person.
14. The defendant may appeal to the Appellate Authority (i.e., Vice Chancellor) against the punishment(s) awarded. The Appellate Authority may take appropriate decision on the appeal after due consideration to the merit of the punishment(s) imposed.
15. If the matter is Sub-Judice, the Office of the Chief Proctor will follow the order/direction of the Hon'ble Court.
16. Since JNU is a residential University, complainant/defendant should attend the proctorial enquiry on a first notice without fail. Another chance will be given in exceptional cases under certain emergencies such as health emergency or scheduled examination after producing relevant evidence (i.e., medical reports countersigned by the CMO JNU Health Centre, or examination call letter) on or before the date of the proctorial enquiry stipulated in the first notice.
17. If defendant fails to appear before the inquiry committee on the stipulated date and time mentioned in the second notice, the proctorial committee decides the quantum of punishment based on the evidence provided by either security staff or complainant. In such cases, proctorial committee may take ex-parte decision.
18. If complainant(s) fails to appear before proctorial enquiry committee for deposition, the case shall be summarily dismissed. The Office of the Chief Proctor assumes that he/she filed a false complaint with malafide intention to damage the reputation of accused person. In such cases, a strict warning letter will be issued to the complainant(s) and/or directed to perform community service in JNU.
19. All the office orders of punishment/warning issued will be uploaded in the JNU e- office portal. A copy of the punishment will be sent to the parents/guardians.

Important Instructions

- Permanent JNU security staff should prepare final complaint report of any incident held in JNU premises and should submit to the Office of the Chief Proctor.
- The Security Office of JNU should submit all relevant evidence (physical/electronic) at the time of report of a complaint to the Office of the Chief Proctor. The security office should keep a copy of the same till the complaint is disposed. The security office should ensure that their security officers attend the proctorial enquiry committee for deposition without fail.

- All security staff of JNU are authorized to take photos/videos using camera/phone as evidence to support the security report/complaint.
- The portal of the Office of the Chief Proctor will be opened for registration of a bona-fide student after receiving undertaking (i.e., stating full cooperation in the proctorial inquiry process in a free and fair manner), if inquiry is pending against that student.
- In case a fine is imposed/any other punishment is given to a student, then he/she shall not be allowed semester registration, and also he/she will not be given no- dues certificate and transcripts without clearing the imposed fine and/or during the subsistence of the period of the aforesaid punishment.
- Only the complainant/defendant is allowed to seek clarification regarding a proctorial enquiry pending with the Office of Chief Proctor. If anybody violates the same, an action shall be initiated against him/her.

IX. FEE AND MODE OF PAYMENT

Candidates selected for various programmes of study will be required to pay the following fees:

“A” Indian Nationals

Fee Component		DOP
1	Tuition Fee (Annual)	Rs.120.00
2	Sports Fee (Annual)	Rs.16.50
3	Literary & Cultural Fee (Annual)	Rs.16.50
4	Library Fee (Annual)	Rs.6.00
5	Medical fee (Annual)	----
6	Medical Booklet	----
7	Students Aid Fund (Annual)	----
8	*Admission Fee	Rs.5.00
9	*Enrolment Fee	Rs.5.00
10	*Security Deposit (Refundable)	Rs.40.00
11	Identity Card Folder	Rs.10.00
12	Student Hostel and General Information Guide	----
13	National Service Scheme (NSS)	----
14	Chief Proctor Office Manual**	Rs. 45.00

The fees are subject to revision

**To be paid at the time of Enrolment in the University.*

****To be realised in two instalments.*

Students shall deposit tuition fee: (i) First Instalment at the time of admission
Second instalment at the time of registration in the Winter Semester i.e. January.
(ii) Annual Fees shall be paid at the commencement of each academic year

•In the event of student being enrolled simultaneously for a full -time course and one part-time course, he will be charged, in addition to all the fees and other charges for the full-time course, only the tuition fee in respect of part-time course.

•If a student does not pay the fees on time, a fine shall be levied as per rules of the University.

Note:

- Name of the defaulter, which shall be put up on the Notice Board, shall be removed from the rolls of the University.
- No request for fee waiver will be considered.
- GST charges, as applicable will be payable over the above stated fees

X. CERTIFICATES AND OTHER DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

Certificates and documents required to be submitted by all candidates selected for admission to various programmes of study at the time of admission/registration.

- (i) Three sets of Pre-Enrolment Form
- (ii) Eight copies of recent passport size photographs
- (iii) Two sets of self-attested copies of the Matriculation, Higher secondary, Pre-University or Indian School Certificate or Senior School Certificate (10+2), or an equivalent examination certificate showing the age/date of birth of the candidate.
- (iv) Two sets of self-attested copies of the Marksheet of Certificate of Proficiency (COP) in the respective language.
- (v) A Character Certificate from the Head of the Institution last attended
- (vi) Two sets of self-attested copies of the statement of marks obtained by the candidate and passing certificate/degree of Senior School, Bachelor's Degree/Master's Degree examination etc; or their equivalent examination
- (vii) **For SC/ST candidates:** Two self-attested copies of SC/ ST certificate in the prescribed format in support of claim for admission against reserved quota. Candidates should bring original caste/ category certificate at the time of admission/ registration (Format is as given in Page No. 12).
- (viii) **For OBC candidates:** Two self-attested copies of OBC certificate along with recently issued OBC Non-creamy layer certificate. A candidate seeking admission under OBC-NCL category shall produce a valid certificate issued in the Financial Year 2025-26 in terms of DOPT Office Memorandum No.36036/2/2013-Estt. (Res-I) dated 31 March 2016 or as amended from time to time. Candidates should bring original caste/ category certificate at the time of admission/ registration (Format is as given in Page No. 13).
- (ix) **For PwD candidates:** Two copies of Disability certificate in the prescribed format issued by the Competent Medical Authority indicating the nature and extent (including percentage) of Physical Disability in support of their claim for admission against PWD quota. Candidate should bring original Disability as per Disability Act 2016 at the time of admission/ registration (Form No. V, VI and VII as given in Page No. 14, 15 & 16).
- (x) **For EWS candidates:** Two copies of the Income and asset certificate to be certified by an officer not below the rank of Tehsildarin the States/UTs in the prescribed format as given in Page No. 11.
- (xi) Online payment while filling up the pre-enrolment portal for accepting the offer of admission:

Diploma of Proficiency	Rs. 264.00
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- (xii) Following documents will be submitted by the candidate (in original) at the Admission Counter while taking admission/registration:
 - a) Character Certificate
 - b) Anti-ragging undertaking
- (xiii) All the selected candidates have to upload the necessary certificates in the pre-enrolment portal while accepting the offer of admission.

Important: *The candidates, will be allowed to register only IN PERSON. No request for registration other than in person shall be accepted. The candidates are also required to produce all originals of the above certificates/documents for verification at the time of registration/admission. In the absence of any of the original certificates/documents, registration/admission shall not be allowed.*

XI. INTAKE FOR THE YEAR 2025-26
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Part-Time

S.No.	Department	Sub	Seat Matrix						
I	School of Language, Literature & Culture Studies		UR	SC	ST	OBC	EWS	Total	PWD*
1.	Centre for Korean Studies								
	DOP in Mongolian	MOND	8	3	1	5	2	19	1
2.	Centre for Chinese, South East Asian Studies								
	i. DOP in Bhasha Indonesia	BHAD	18	7	3	12	4	44	2
3.	Centre for Arabic and African Studies								
	DOP in Hebrew	HEBD	5	2	1	4	1	13	1
4.	Centre of Persian & Central Asian Studies								
	DOP in Uzbek	UZBD	6	2	1	4	2	15	1
II	School of Sanskrit and Indic Studies								
1.	DOP in Pali	PALD	10	4	2	6	3	25	1

* Reservation of 5% seats in respect of PWD candidates shall be done horizontally, as per the Government of India Guidelines/Policy.

XII. IMPORTANT POINTS TO REMEMBER WHILE APPLYING**Please Note:**

- a) **Eligibility of Candidates who are due to appear in the qualifying examination:** The candidates who are due to appear in their respective qualifying examination may also apply. In the event of their selection they will be entitled to admission only if they have secured the minimum prescribed percentage of marks in their qualifying examination and they submit all documents including final year mark-sheets of qualifying examination before the deadline fixed for registration.
- b) The permission to submit online DOP application form is subject to fulfilling minimum eligibility requirements prescribed for admission to the concerned programmes of study. Candidate may therefore, apply online DOP application form only if he/she fulfils the eligibility requirements for the programmes for which he/she is seeking admission. Despite this caution, in case candidates does not meet the minimum eligibility criteria prescribed for the concerned programmes, he/she will do so at his/her own risk and cost, and if at any stage, it is found that he/she does not fulfil the minimum eligibility requirements, the admission, if granted to him/her, shall be cancelled ipso-facto.
- c) The candidates must ensure that they fulfill the prescribed eligibility criteria. The final selection will be done as per stipulated criteria for admission at the time of physical verification of documents.
- d) No request for change of category subsequent to submission of Application Form will be accepted.
- e) A candidate can opt for maximum of three fields of study of his/her choice in order of preference in the online application form for admission to DOP. programme when notified. Option(s) once exercised shall be final and no change shall be allowed later. The preference given by the candidates at the time of submitting online application shall be final, e.g., a candidate selected for a discipline falling under higher preference will have no claim for other preferences. In other words, if a candidate gets selected in higher preference, he/she will be offered admission only against that preference.
- f) If candidate submits more than one application form **for the same level of programme**, all his/her online application form shall summarily be rejected.
- g) Please note that candidates name, parent's/guardian's name, and date of birth in all documents required in connection with admission should exactly be the same as mentioned in 10th class or first Board/Pre-University examination certificate. Any deviation, whenever discovered, may lead to cancellation of his/her candidature.
- h) If any information furnished by the candidate in the application form is found to be false, his/her admission, if granted on the basis of such information will be cancelled, ipso facto.
- i) The university shall have all right to withdraw the admission of any candidate, if any discrepancy is found in the eligibility of the candidate.
- j) Selected candidates shall be required to block the seats, as per the instructions given in the offer letter within the scheduled time. While blocking the seats, candidates shall be required to upload the required documents (as per instructions) alongwith payment of prescribed fees in online payment mode.
- k) In case of any discrepancy, the Competent Authority has rights to take the final decision.

Any dispute with regard to any matter relating to admission shall be subject to the jurisdiction of Delhi Courts only.