



जवाहरलालनेहरूविश्वविद्यालय
JAWAHARLAL NEHRU UNIVERSITY
नई दिल्ली/NEW DELHI-110 067

X/120/Const./2011/Admn. I

09.09.2022

NOTIFICATION

Applications are invited in prescribed proforma from the person who have retired from the Central Government / State Government Departments / Autonomous Bodies/ Educational Institutions/ Banks/PSUs etc. with excellent knowledge of noting/drafting, Computer, GFR, FRSR, Pay fixation, auditing of purchase works, tendering process, pensionary benefits, legal and other financial & audit related matters etc. to engage as Consultant purely on Contract basis for a period of one year or till regular appointment is made whichever is earlier, on a consolidated remuneration as under:-

Category	Nomenclature	Fixed remuneration
I	Senior Consultant (Internal Audit)	Rs. 40,000/-
II	Senior Consultant (Supervisory)	Rs. 35,000/-
III	Consultant	Rs. 30,000/-

1. Consultants who are engaged for performance of work of specialized nature requiring specific skills and knowledge who possess thorough knowledge of GFR, FRSR, Pay fixation, auditing of purchase works, tendering process, pensionary benefits etc. will come under category-I.
2. Consultants who are engaged against the posts in pay level 7 or above which are generally of supervisory nature will come under category-II.
3. Consultants who are engaged against the posts in Pay Level-6 or below, which are generally of ministerial nature involving noting, drafting, filing etc. will come under category-III.

Maximum Age Limit: 64 years, as on the last date for submission of application forms

Interested candidates may send their application form (as per attached proforma) on e-mail consultants_jnu@jnu.ac.in by enclosing all testimonials within 7 days from the date of publishing of this Notification. Applications send through any mode other than above email will not be considered.


REGISTRAR
JNU

Copy to:

1. Director (CIS) - with a request to upload the Notification on JNU website
2. Notification file



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APPLICATION PROFORMA

Application for the post of _____

Application Form Number: _____
(For office use)

1. Applicant's Name
2. Father's Name
3. Date of Birth
4. Category (tick)
5. Nationality
6. Permanent Address

UR/OBC/SC/ST/PWDs

Affix recent passport
size photograph here
(self attested)

7. Correspondance Address

8. Mobile Number
9. Email Address

10. Qualification: (Enclose the self-attested copes of all mark sheets, certificates etc.)

S.No.	Qualifications	Board/University	Year	Div./%age	Subjects
1.	10 th /S.S.C.				
2.	12 th /Sr. Secondary				
3.	Graduation ()				
4.	Post Graduation ()				
5.	Others ()				

VI. Details of Work Experiences:

S. No.	Name and Address of Organization	Post Held	Pay Level	Last Pay Drawn / Pension	Experience		Roles and Responsibility
					From	To	

**Applicants can enclosed additional sheets regarding his work profile*

Declaration:

I hereby declare that all the particulars stated in this application form are true to the best of my knowledge and belief. I have read and understood the University procedures. I shall abide by the terms and conditions thereon.

Date:

Place:

Signature of the Applicant

Note: Applicants may be sent their applications form on e-mail consultants_jnu@jnu.ac.in by enclosing all testimonials. Applications sent through any mode other than above e-mail will not be considered.