



CIRCULAR

STRICT ADHERENCE TO FRRO REPORTING OBLIGATIONS FOR FOREIGN NATIONAL STUDENTS RESIDING IN UNIVERSITY HOSTELS

The advisory No. 1483/CFR(For.) dated 24/10/2025 on "Immigration and Foreigners Act, 2025", issued by the Foreigners Regional Registration Office (FRRO), Delhi, outlines the immediate and strict compliance requirements for all University hostels.

The FRRO advisory mandates that all foreign national students **joining or vacating** a University hostel must be reported using Form-III (earlier known as Form 'C') through their online portal within **24 hours** of the event. The Immigration Officers or Officers authorized by FRRO Delhi may inspect premises and records at any time u/s 14 of the Immigration and Foreigners Act, 2025 (power to control places frequented by foreigners).

Failure to report is a criminal offence under section 20, I&F Act, 2025 and shall result in a severe **penalty of Rs. 1,00,000.00 (Rupees One Lakh Only)** in each case on the University.

Hence, Senior Wardens of all hostels are required to ensure the following:

- (i) Rooms should be allotted to foreign nationals **only if** the mandatory FRRO formalities have been completed by the Inter Hall Administration (IHA) and a suitable entry has been made by the IHA on the Pre-enrolment form.
- (ii) The validity of Passport and VISAs of the foreign national students against their permitted duration of stay in the hostel should be checked regularly. Students must be informed well in advance to renew the same if the validity of these documents nears the date of expiry.
- (iii) IHA Office should be immediately informed if any foreign national student remains absent from the hostel for a continuous period exceeding **fifteen (15) days** or if any foreign national student vacates the hostel room without giving prior intimation to the hostel office.
- (iv) Immediate steps should be taken by the hostel authorities to sensitize all foreign national students residing in their hostel regarding the seriousness of the FRRO advisory and their personal compliance requirements under the new Act.

(v) At the time of vacating the hostel room by the foreign national student, the No-Dues Certificate should be issued **only after** completion of the required FRRO formalities through the IHA.

All Senior Wardens are required to sensitize other wardens, staff members & foreign national students for strictly adhering to the advisory of the FRRO in letter and spirit.

This issues with approval of the Competent Authority.

*Poonguzhali N.
13/11/2026*
(Dr. Poonguzhali N.)
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To:

1. Senior Warden of All Hostels
2. Provost of All Khands

Copy to:

1. PS to Vice-Chancellor/Rector-II
2. PA to Dean of Students/Director (Admissions)
3. Deputy Registrar (Admissions)