

## जवाहरलाल नेहरु विश्वविद्यालय, नई दिल्ली JAWAHARLAL NEHRU UNIVERSITY, NEW DELHI मूल्यांकन शाखा /EVALUATION BRANCH

11th November, 2025

## **NOTIFICATION**

## SUB COMMITTEES FOR $9^{TH}$ CONVOCATION 2026

| SI. | Particulars  | Name of faculty members  | Name of officials  |
|-----|--|--|--|
| No. |  |  |  |
| 1.  | Degree Preparation   |  | <ul> <li>Sh. Umakant Aggarwal,<br/>JR (Evaluation)</li> <li>Sh. Tek Chand,<br/>SO (Eval-I)</li> <li>Ms. Supriya,<br/>SO (D&amp;RIS)</li> </ul> |
| 2.  | Booking of AICTE auditorium<br>and guest rooms, coordination<br>with AICTE in the regard of<br>Power, Audio, Lights etc.   | <ul> <li>Prof. N. Janardhana Raju</li> <li>Prof. Manish Kumar<br/>Kashyap</li> </ul>   | <ul> <li>Sh. Umakant Aggarwal, JR<br/>(Evaluation)</li> <li>Sh. B.S. Rawat<br/>Incharge Engg.</li> </ul>                                       |
| 3.  | Decoration / Tent House,<br>Stage preparation, Flower,<br>banners, sitting arrangement<br>(inside, outside of the<br>auditorium) for degree recipient<br>and guests. | <ul> <li>Prof. Kashyap Dubey</li> <li>Prof. Manish Kumar<br/>Kashyap</li> <li>Prof. Zahid Raza</li> <li>Prof. Manju Khari</li> <li>Prof. Suneel Kateriya</li> <li>Prof. Pankaj Thakur</li> <li>Dr. Sanjeev Sharma</li> <li>Dr. Raj Yadav</li> <li>Dr. Sneha Bhagat</li> <li>Dr. Suraj Mal</li> </ul> | <ul> <li>Sh. Shankar Dhar<br/>JR(Finance)</li> <li>DR (Admissions)</li> </ul>  |
| 4.  | Food arrangements for VIP, degree recipients, guests etc.  | <ul> <li>Prof. Pankaj Thakur</li> <li>Dr. J. Jeganaathan</li> <li>Prof. KasturiMukhopadhyay</li> <li>Prof. Manoj Kumar Jena</li> <li>Dr. Sanjeev Sharma</li> <li>Dr. Suraj Mal</li> </ul>  | Sh. Shankar Dhar<br>JR (Finance)   |
| 5.  | Drafting speech and convocation booklet etc.   | <ul> <li>Prof. Heeraman Tiwari</li> <li>Prof. Shuchi Yadav</li> <li>Dr.MD Muddassir Quamar</li> </ul>  | •  |
| 6.  | Stage Management   | <ul> <li>Prof. Heeraman Tiwari</li> <li>Prof. Preeti D Das</li> <li>Dr. Jyoti</li> <li>Dr. Sakshi Sharma</li> <li>Dr. Sneha Bhagat</li> </ul>  | •  |
| 7.  | Notifications, Advertisement,<br>Print Media/Social Media  | <ul> <li>Prof. Shuchi Yadav</li> <li>Dr. Saurabh Sharma</li> <li>Dr. Sandip Kumar Singh</li> </ul>   | Asstt. Registrar     (PRO Office)  |



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| 8.  | Videography, Photography, webcasting etc.                           | <ul> <li>Prof. Manish Kumar<br/>Kashyap</li> <li>Prof. Pawan Kulriya</li> <li>Dr. Suraj Mal</li> </ul>  | Director CIS     Dr. K.Varghese                              |
|-----|---|---|--|
| 9.  | Invitation card to MoE, guests and letter to the Deans/Chairpersons | <ul><li>Dr. J. Jeganaathan</li><li>Dr. Sangmesh</li><li>Dr. Varada A. Sambhus</li></ul>   | Ms. Supriya     SO (D&RIS)                                   |
| 10. | Folder, Stall, Mementos, Gifts purchasing                           | <ul> <li>Prof. Manuradha Chaudhary</li> <li>Prof. Shoba Sivasankaran</li> <li>Prof. Shuchi Yadav</li> </ul>   | <ul><li>DR (Estate)</li><li>SO (Evaluation)</li></ul>        |
| 11. | Transportation, Taxi and Security arrangements                      | <ul> <li>Dr. Sangmesh</li> <li>Prof. Manish Kumar<br/>Kashyap</li> <li>Prof. ArunKharat</li> <li>Prof. Pawan Kulriya</li> <li>Prof. Piyush Pratap</li> </ul>      | <ul><li>DR (Estate)</li><li>Chief Security Officer</li></ul> |
| 12. | Band arrangements   | <ul><li> Dr. Jyoti</li><li> Dr. Gajendra Pratap Singh</li></ul>   | •  |
| 13. | Student volunteer for convocation.                                  | <ul> <li>Prof. Manuradha Chaudhary</li> <li>Prof. Preeti D Das</li> <li>Prof. Rakesh Tyagi</li> <li>Dr. Saurabh Sharma</li> <li>Dr. Sandip Kumar Singh</li> </ul> | •  |

- 1. The names mentioned in the bold will act as Co-ordinator of the respective Sub-Committees.
- 2. The concerned sub-committees mentioned above will also act as a Purchase Committee for purchase/hiring services as per requirements of the concerned sub-committees, as per the GFR / Purchase procedure.
- 3. Chairperson of the Steering Committee is authorized to co-opt any other member in the Sub-Committees.

This is issued with the approval of the Competent Authority.

(Umakant Agarwal) Joint Registrar (Eval.)

## Copy to:-

- 1. All concerned through e-office notice board
- 2. Concerned file