

# Jawaharlal Nehru University New Delhi

18 February 2018

The relevant facts with regard to the attendance rule in JNU are placed below:

## **1. Academic Council Meeting:**

It may please be noted that the attendance issue was discussed at length in the 144<sup>th</sup> Academic Council Meeting held on 1<sup>st</sup> December 2017. The relevant parts of the minutes are given below:

### **Resolution 8.**

In addition, on the issue of drop out of students, the Council noted that it is a serious matter and necessary measure be taken to curb it.

After due deliberations, the Council resolved to make attendance compulsory for all regular registered students and to form a committee to recommend the modalities of implementing this decision.

## **2. JNU Academic Ordinances**

It is mandatory for all the Deans of Schools to maintain a record of attendance of the students in all programs as given in the ordinance below:

### **10. ORDINANCE RELATING TO THE POWERS AND DUTIES OF THE DEAN OF THE SCHOOL OF STUDIES.**

Every Dean of a School of Studies shall :

(c) keep a record of the evaluation of sessional work and of the attendance of the students at lectures, tutorials; seminars or practical, when these are prescribed;

(e) perform such other academic duties as may be assigned to him by the Academic Council, the Executive Council or the Vice-Chancellor.

From the above ordinance, it is very clear that in all courses, the faculty members need to take the attendance and submit to the Dean's office for maintaining a record of attendance.

As can be seen from the Ordinance below, even for Certificate and Diploma programs, there is a mandatory minimum 80 % attendance requirement.

22. ORDINANCE RELATING TO THE AWARD OF CERTIFICATE OF PROFICIENCY, DIPLOMA OF ADVANCED PROFICIENCY AND PREDEGREE DIPLOMA IN LANGUAGES (UPTO 24.7.1978)

8. Attendance Requirements:

In order to become eligible to appear in the examination, a student shall put in not less than 80% attendance of total contact hours. In exceptional circumstances, the Vice-Chancellor may condone shortage of attendance upto 5% of the total contact hours.

Therefore, as mentioned above in Resolution 8 of the Academic Council, it has been decided to make attendance compulsory for all regular registered students. In addition, the Council has also decided to form a committee to recommend the modalities of implementing this decision.

The attendance committee, consisting of members from different schools and centers, has formulated the recommendations for the implementation of the attendance rule including the 75% minimum attendance requirement.

**3. The UGC Guidelines for Attendance for Research Scholars (M.Phil./Ph.D.)**

For all research scholars with NET or Non-NET fellowships, the attendance committee has recommended for the maintenance of the attendance record so that their leave can be granted as mandated by the UGC guidelines for JUNIOR RESEARCH FELLOWSHIP IN SCIENCE, HUMANITIES AND SOCIAL SCIENCES as given below:

4.3 Leave

(i) Fellows are entitled for a maximum period of 30 days of leave in a year in addition to public holidays. They are not entitled to any other vacations.

Note: All kinds of leave should be approved at the level of the University/College/Institute. Prior approval of the University/Institution/College is mandatory for all types of leaves.

It may be noted that the attendance rule does not prevent the research scholars from field research, library visits or other academic and research activities off the campus. These academic activities will be counted as attendance since the scholars have to take prior approval from their supervisor and the respective schools/centers to pursue research related M.Phil./Ph.D. work outside JNU campus.

Annexure VI, for Yearly Progress report of the same UGC guidelines makes it mandatory for the supervisor and other officials (Dean/Chairperson and the Registrar) to certify the following information:

5. Total number of working days during the period:

6. Number of days the Fellow remained on leave (with dates):

a. With fellowship, number of days: From .....to.....

b. Without Fellowship, number of days: From.....to.....

7. Number days the Fellow remained out of station for fieldwork/travel with dates and place visited:

a. Number of days.....from.....to.....

b. places visited:

**8. Number of days the fellow remained present at the university/college:**

It is clear that information at item 8 can be certified only if attendance record of the research scholar is maintained.

#### **4. Lyngdoh Committee for all College/University Elections:**

The Hon'ble Supreme Court in its order dated 22 Sept 2006 directed that the recommendation of the Lyngdoh Committee to be implemented and followed in all College/University Elections to be held as given below:

##### 6.5 Eligibility Criteria for Candidates

6.5.1 Under graduate students between the ages of 17 and 22 may contest elections. This age range may be appropriately relaxed in the case of professional colleges, where courses often range between 4 to 5 years.

6.5.2 For Post Graduate Students the maximum age limit to legitimately contest and election would be 24 – 25 years.

6.5.3 For research Students the maximum age limit to legitimately contest an election would be 28 years.

6.5.5 The candidate should have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher.

Since JNU conducts student elections, it is therefore mandatory that attendance records for all registered and regular students should be maintained as mandated by the Lyngdoh Committee recommendations.



(Dr. Pramod Kumar)

Registrar